



**The University of North Carolina at Charlotte
Board of Trustees**

Executive Committee Special Meeting
Tuesday, May 31, 2022, 3:30–5:00 p.m.
Zoom Video Conference

Open Session Minutes

Present

Susan DeVore, Chair
Dennis Bunker
Christine Katziff
Brett Keeter
Tatiana Larson
David Mildenberg
Teross Young Jr.

Absent

Carlos Sanchez

Staff/Guests in Attendance

Sharon Gaber, Chancellor
Rich Amon, Vice Chancellor for Business Affairs
Kim Bradley, Chief of Staff and Assistant Secretary to the Board
Celeste Corpening, Staff Council President
Susan Harden – Faculty Council President
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Melva Jenkins, Administrative Liaison for University Governance
Joan Lorden, Provost and Vice Chancellor for Academic Affairs

Call to Order. Ms. DeVore called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

BOT Delegation of EHRA Salary Actions. Dr Amon presented an amended Board of Governors resolution delegating to the Chancellor or her designee(s) the authority to approve EHRA salary adjustments up to 25% and \$25,000. This delegated authority will include all salary adjustments for promotions, temporary adjustments, and non-promotional adjustments. The Board of Trustees or its designated committee shall receive an informational report at each BOT meeting of all EHRA staff and faculty employee salary adjustments approved by the Chancellor and/or the Chancellor's permitted designee under this delegation.

Ms. DeVore requested a motion to approve the amended resolution delegating to the Chancellor or her designee(s) the authority to approve EHRA salary adjustments up to 25% and \$25,000 for all salary adjustments for promotions, temporary adjustments, and non-promotional adjustments.

Action. On a motion by Mr. Bunker, seconded by Ms. Katziff, the Committee unanimously approved amended resolution delegating to the Chancellor or her designee(s) the authority to approve EHRA salary adjustments up to 25% and \$25,000 for all salary adjustments for promotions, temporary adjustments, and non-promotional adjustments.

Campus Master Planning Authorization. Dr. Amon presented a recommendation to approve authorization for the planning of the 2024 Master Plan. He reported that the intent is to envision and align the master plan with the new strategic plan. Dr. Amon detailed plans to develop the RFP to define the scope and to kick off master planning in the fall of 2022, an 18-month process, which should be finalized in early 2024. Discussion ensued about amending the proposed budget to factor in the inflationary escalation of costs.

Ms. DeVore requested a motion to approve the request to authorize the University to undertake a Master Planning initiative with an amended budget of up to \$2,000,000.

Action. On a motion by Mr. Klein, seconded by Mr. Bunker, the Committee unanimously approved the request to authorize the University to undertake a Master Planning initiative with an amended budget of up to \$2,000,000.

Distinguished Faculty Ranges. Provost Lorden proposed a new set of distinguished faculty salary ranges, explaining that the new ranges are similar to those approved in the fall, but the difference is that when presented in the fall, there was no consideration for the fact that distinguished professors are hired at a salary fairly close to the top of the range. She reported that the System Office has approved the revision of salary ranges for distinguished professors, pending Board of Trustee approval.

Ms. DeVore requested a motion to approve the proposed distinguished faculty salary ranges as presented.

Action. On a motion by Mr. Bunker, seconded by Ms. Katziff, the Committee unanimously approved proposed the distinguished faculty salary ranges as presented.

Motion to Convene in Closed Session. Ms. DeVore requested a motion to convene in closed session.

Action. On a motion by Bunker, seconded by Ms. Katziff, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. Pursuant to N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; and
- b. prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to N.C.G.S. §143-318.11 (a)(1);
- c. to establish, or to instruct the public body's staff concerning the amount of compensation and other material terms of an employment contract or proposed employment contract pursuant to N.C.G.S. §143-318.11 (a)(5);

Closed Session

Closed session minutes are filed in the office of the assistance secretary to the Board of Trustees.

Open Session

Action on Faculty Tenure Recommendations. Ms. DeVore requested a motion to approve the faculty tenure recommendations as presented in closed session.

Action. On a motion by Mr. Bunker, seconded by Mr. Klein, the Committee unanimously approved the faculty tenure recommendations as presented in closed session.

Adjourn. There being no other business, Mr. Bunker adjourned the meeting at 4:42 p.m.

Submitted: Kim S. Bradley 9/15/22
Kim S. Bradley Date
Assistant Secretary to the Board
UNC Charlotte Board of Trustees

Approved: Susan DeVore 9/15/22
Susan DeVore Date
Chair
UNC Charlotte Board of Trustees