



**The University of North Carolina at Charlotte  
Board of Trustees**

**Audit, Compliance, and Enterprise Risk Management Committee Meeting**  
Friday, October 2, 2015, 8:00–9:30 a.m.  
UNC Charlotte Foundation Building, Room 212

**Open and Closed Session Minutes**

Present

Catherine P. Bessant, Chair  
Mary Ann Rouse  
Laura A. Schulte  
Mike L. Wilson  
Karen A. Popp (ex officio)

Staff /Guests in Attendance

Philip L. Dubois, Chancellor  
Jeff Baker, Chief of Police  
Dave Broome, Vice Chancellor and General Counsel  
Susan Burgess, Director of Compliance  
Dawn Floyd, Title IX Coordinator  
Beth Hardin, Vice Chancellor for Business Affairs  
Joan Lorden, Provost and Vice Chancellor for Academic Affairs  
Krista Newkirk, Chief of Staff and Assistant Secretary to the Board  
Sarah Smyre, Interim Lieutenant, Police and Public Safety  
Jennifer Ward, Liaison to the Board of Trustees and the Chancellor's Cabinet  
Tom York, Director of Internal Audit

Call to Order. Ms. Bessant called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Minutes. Ms. Bessant requested action on the April 23, 2015, Audit, Compliance, and Enterprise Risk Management Committee meeting minutes.

Action. On a motion by Mr. Wilson, seconded by Ms. Popp, the Committee approved the April 23, 2015, Audit, Compliance, and Enterprise Risk Management Committee minutes.

Internal Audit Update. Mr. York updated the Committee on the Annual Audit Plan for Fiscal Year

2016, presented a summary of Internal Audit Reports issued since the last Audit, Compliance, and Enterprise Risk Management Committee meeting, provided an update on construction audits, and reviewed a report of active findings from previous internal audits.

Mr. York discussed proposed changes to the Internal Audit Charter and requested formal approval of the revised Charter. Ms. Bessant requested a motion to approve the Internal Audit Charter.

Action. On a motion by Mr. Wilson, seconded by Ms. Schulte, the Committee approved the Internal Audit Charter.

Mr. York updated the Committee on the Internal Audit department's Strategic Plan for 2016-2021. Ms. Schulte asked if the Internal Audit Department needs any particular resources or support, and Mr. York stated that when the University's enrollment reaches 30,000, the department will need to hire another auditor, preferably one with information technology experience. Ms. Popp asked whether his department includes any alumni, and Mr. York stated that although none of the current auditors are alumni he is working with Dr. Hughlene Burton in the Department of Accounting to promote internal auditing as a career path and to create opportunities for Internal Audit internships. Ms. Rouse asked how UNC Charlotte's Internal Audit staff size compares to others within the UNC system, and Mr. York stated that the staff size is comparable and that Chancellor Dubois has provided ample resources and has supported staff growth and professional development. Ms. Bessant stated that hiring auditors with information technology experience is a challenge and stated that Bank of America can be a resource for loaned expert assistance if the University needs temporary assistance. Ms. Schulte asked whether Mr. York is satisfied with the level of cooperation his auditors get from University managers, and Mr. York stated that campus managers are typically very cooperative. Mr. York also stated that he would involve Chancellor Dubois if he believed that a manager's risk assessment was off course. Chancellor Dubois stated that he reads all internal audit reports. Mr. York stated that he and his staff plan to attend a conference of UNC system Internal Audit departments in October.

Mr. York noted that an informative article titled "On the 2015 Higher Education Audit Committee Agenda" was available in the Committee board book.

Compliance Update. Ms. Burgess updated the Committee on progress on the University's Compliance program. Ms. Burgess noted she is working with University Communications on a 12-month plan to increase traffic to the Compliance website, including the EthicsPoint reporting system, and that the plan will include information disseminated through internal media channels. Ms. Burgess stated that she is currently meeting with University managers as part of University-wide risk assessment. Ms. Popp asked whether Ms. Burgess had found any unforeseen areas of risk, and Ms. Burgess replied that she had not but that because a large number of federal and state regulations apply to campus operations, risk assessment is broad and diverse. Chancellor Dubois stated that women's sports is one area of Title IX compliance that the University is assessing, and that the planned additions of women's sports will not adequately balance the addition of football, and that the University may consider adding a non-conference women's sport to equalize men's and women's sports opportunities. Ms. Burgess stated that she is analyzing data reporting under the Equity in Athletics Disclosure Act and is identifying how universities that have recently added football have created a balance with women's sports. Ms. Rouse asked whether the Office of Ethics and Compliance plans to deepen the "culture of compliance" by developing a theme that will be

used in talking about compliance across campus. Ms. Burgess stated that the communications plan in development will brand the Ethics and Compliance program.

Clery Report. Chief Baker stated that the University's 2014-2015 Clery Report was released on October 1. Ms. Popp asked whether the release of the report had prompted recent media reports about campus crime, and Chief Baker stated that it had. Ms. Popp asked how the crime rates of campus and areas around campus compare, and Chief Baker stated that the University's crime rate is very low and that the Charlotte Mecklenburg Police Department (CMPD) captain responsible for the response area around the campus has received a crime reduction award twice. Chief Baker stated that larceny on campus has steadily decreased in the last few years and that auto thefts have decreased markedly. Chief Baker discussed the number of sex offenses reported under the Clery Act and stated that only 10 of the sex offenses noted this year were reported to Police and Public Safety. Ms. Popp stated that the area around campus is sometimes perceived as unsafe and that media reports drawing on the current Clery report incorrectly support that negative perception. Chancellor Dubois stated that a few years ago a benchmarking survey showed that the University's crime rate is low compared to the crime rates of its urban peers. Chief Baker stated that the University can work with CMPD to improve the perception of the campus area. Ms. Newkirk stated that Vice Chancellor Wilhelm chairs University City Partners and could encourage the organization to focus on safety in its messaging. Mr. Wilson noted that sex offense numbers are up because the University has diligently encouraged students to report, and Ms. Popp stated that Chief Baker had predicted that the number of sex offenses reported would increase because of the University's efforts to facilitate victims' reporting and the communication efforts around the University's new Title IX department. Mr. Wilson stated that an accurate view of the Clery Report numbers has to be communicated across campus, including to Admissions staff and faculty.

Ms. Newkirk and Chief Baker demonstrated a new crime mapping system used by CMPD ([www.crimemapping.com](http://www.crimemapping.com)). Ms. Newkirk stated that she had reviewed the crimes reported around campus and had noted no unusual crimes. Chief Baker noted that University crime is not reported on the mapping system but that the University maintains its own statistics.

Special Committee Recommendations—Status Update. Ms. Newkirk presented a benchmark chart listing the Board of Trustees' Special Committee on Compliance and Risk Management recommendations related to the Compliance and Ethics Program and to Risk Management. Ms. Newkirk reviewed the status of the University's actions in response to the recommendations. Ms. Popp stated that UNC Charlotte's work on compliance enterprise risk management (ERM) has been excellent. Ms. Newkirk noted that the University is far ahead of most of its peers in the UNC system and that she has met with UNC system administrators to discuss the University's ERM efforts. Ms. Bessant recommended that the full Board, especially new trustees, might benefit from a full report of the University's progress to date on ERM.

Motion to Convene in Closed Session. Ms. Bessant called for a motion to convene in closed session.

Action. On a motion by Ms. Rouse, seconded by Ms. Schulte, the Board convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. *N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7; and*
- b. *N.C.G.S. §143-318.11(a)(3), to consult with and receive advice from counsel; and*
- c. *N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual, public officer or employee, or prospective public officer or employee.*

Ms. Bessant excused all attendees excepted the Committee members, Chancellor Dubois, Mr. Broome, Ms. Burgess, Ms. Floyd, Mr. Jackson, Ms. Lorden, Ms. Newkirk, and Ms. Ward.


**Closed Session**


*Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.*

**Open Session**

Motion to Adjourn. Ms. Bessant requested a motion to adjourn.

Action. On a motion by Ms. Popp, seconded by Mr. Wilson, the meeting was adjourned.

Submitted:  2/19/2016  
 Krista L. Newkirk Date  
 Assistant Secretary  
 UNC Charlotte Board of Trustees

Approved:  02-19-2016  
 Catherine P. Bessant Date  
 Chair  
 Audit, Compliance, and Enterprise  
 Risk Management Committee



**The University of North Carolina at Charlotte  
Board of Trustees**

**Executive Committee Meeting**  
UNC Charlotte Foundation Building, Room 212  
Friday, October 2, 2015, 9:30 a.m.

**Open and Closed Session Minutes**

Present

Karen A. Popp, Chair  
Joe L. Price, Vice Chair  
Cathy Bessant  
Theresa Drew  
Dhiaa Jamil  
Laura Schulte  
Mike Wilson

Staff /Guests in Attendance

Philip L. Dubois, Chancellor  
David Broome, Vice Chancellor and General Counsel  
Betty Doster, Special Assistant to the Chancellor for Constituent Relations  
Beth Hardin, Vice Chancellor for Business Affairs  
Joan Lorden, Provost and Vice Chancellor for Academic Affairs  
Krista Newkirk, Chief of Staff and Assistant Secretary to the Board  
Judy Rose, Director of Athletics  
Jennifer Ward, Liaison to the Board of Trustees and the Cabinet  
Catherine Mitchell, Legal Fellow

Call to Order. Ms. Popp called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Minutes. Ms. Popp requested action on the April 23, 2015, Executive Committee meeting minutes.

Action. On a motion by Mr. Jamil, seconded by Ms. Bessant, the Committee approved the April 23, 2015, Executive Committee minutes.

Coaching Contracts (Orientation). Mr. Broome provided an orientation presentation on head coaches' contracts. Ms. Rose commented that when a coach's contract is three years or less, recruiting suffers. Mr. Broome noted that evergreen contracts are prohibited. Ms. Bessant asked if the UNC coaching contracts policy results in more restrictive contract terms. Ms. Rose stated that athletics can see coaches' contracts through a membership-only database, and our contracts are not as generous due to these restrictions.

Mr. Broome introduced Catherine Mitchell, Legal Affairs Fellow, to the committee. Ms. Mitchell presented on the performance standards coaches are expected to meet and on the various aspects of the coaches' compensation packages. Finally, Ms. Mitchell explained the standard termination clauses for coaches and the liquidated damages provisions.

Belk Tower Condition Analysis. Chancellor Dubois reported on the condition of the Belk Tower. The Chancellor reported that FCAP analysis of the tower showed that the Belk Tower is in very poor condition. Of 29 dimensions rated for severity on a scale of 0-6 with 0 being the most critical, 27 were rated 0. The tower space is not well utilized and a redesign of the quadrangle will increase the utilization. There will be a community-based process for developing this space. Alumni especially will be involved. Ms. Popp ask about the Belk family input. The Belk family will be contacted concerning the change. The Belk name can be retained as part of the new developing project.

Due to the condition of the tower and to protect the campus, the best time to take the tower down would be during the December break. Concern was raised about the risk of waiting until December. Chancellor Dubois explained that the risk is slight, but is weather dependent. It was recommended that a protective barrier be put into place soon for protection.

Motion to Convene in Closed Session. Ms. Popp requested a motion to convene in closed session.

Action. On a motion by Mr. Wilson, seconded by Ms. Bessant, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. *to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual, public officer or employee, or prospective public officer or employee pursuant to N.C.G.S. §143-318.11(a)(6);*
- b. *to consult with and receive advice from counsel pursuant to N.C.G.S. §143-318.11(a)(3); and*
- c. *to prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award pursuant to N.C.G.S. §143-318.11(a)(2).*

### **Closed Session**

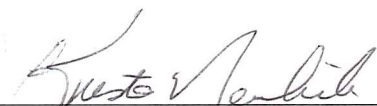
*Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.*

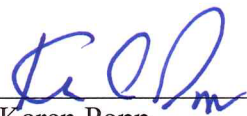
**Open Session**

Motion to Adjourn. Ms. Popp requested a motion to adjourn.

Action. On a motion by Ms. Schulte, seconded by Mr. Wilson, the Committee voted to adjourn.

Adjourn. There being no further business before the Committee, Ms. Popp adjourned the meeting.

Submitted:  12/3/2015  
Krista L. Newkirk Date  
Assistant Secretary  
UNC Charlotte Board of Trustees

Approved:  12-3-2015  
Karen Popp Date  
Chair  
UNC Charlotte Board of Trustees



**The University of North Carolina at Charlotte  
Board of Trustees**

**Academic and Student Affairs Committee Meeting**  
UNC Charlotte Foundation Building, Room 112  
Friday, October 2, 2015, 10:30 a.m.

**Open and Closed Session Minutes**

Present

Laura A. Schulte, Chair  
Susan D. DeVore  
Mary Ann Rouse  
Michael L. Wilson  
Karen A. Popp (ex officio)

Staff/Guests in Attendance

Philip L. Dubois, Chancellor  
Fred Bowen, Academic Advisor and Starfish Implementation Director  
Dave Broome, Vice Chancellor and General Counsel  
Christine Reed Davis, Dean of Students  
Art Jackson, Vice Chancellor for Student Affairs  
Emily Jensen, Associate Director for New Student Services  
Joan Lorden, Provost and Vice Chancellor for Academic Affairs  
Jay Raja, Associate Provost for Academic Affairs  
Dennis Wiese, Associate Dean and Director for New Student and Family Services  
Bob Wilhelm, Vice Chancellor for Research and Economic Development

Call to Order. Ms. Schulte called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest with respect to any matters coming before the Board at any time during the meeting. No conflicts of interest were reported.

Approval of Minutes. Ms. Schulte requested action on the April 23, 2015, and September 3, 2015, Academic and Student Affairs Committee meeting minutes.

Action. On a motion by Mr. Wilson, seconded by Ms. DeVore, the Committee approved the April 23, 2015, and September 3, 2015, Academic and Student Affairs Committee minutes.



Predictive Analytics on Student Success. Dr. Lorden presented information on the Education Advisory Board Student Success Collaborative at UNC Charlotte. Dr. Lorden reviewed challenges to student success; elements of the University's Graduation Initiative and the Student Success Collaborative; data that help predict student success or attrition; success markers that can be used to track student progress; and how data filters can be used to identify students for intervention. Mr. Wilson asked whether all professors serve as advisors. Dr. Lorden stated that juniors and seniors are usually advised by a professor in their major program, but that freshmen and sophomores are advised by dedicated advising staff. Ms. Schulte asked whether students make specific course plans in their first two years, and Dr. Lorden stated that students who have chosen majors do plan for specific coursework, but that one-third of students are undeclared as freshmen and sophomores and others who declare majors later change to other majors. Dr. Lorden also reviewed the iPASS (Integrated Planning and Advising for Student Success) options that are used after student data is analyzed. Dr. Lorden explained that the data have allowed the University to be much more proactive and to intervene with at-risk students earlier. Ms. Rouse asked whether any of the information gathered is shared with parents, and Dr. Lorden stated that parents and students do not see the data, which are considered a tool for advisors. Ms. DeVore asked whether it is possible to use the data to determine which advisors appear to make a difference in student success, and Dr. Lorden replied that "super users" are identifiable. Dr. Lorden stated that the program has been in place since spring 2015 and that the University is working with the Education Advisory Board to add functionality that will help the system continue to evolve and become more useful.

Student Orientation Programs (Orientation). Ms. Davis and Mr. Wiese presented an orientation on Student Orientation, Advising, and Registration (SOAR). Ms. Davis reviewed the goals of the SOAR program and attendance figures. Mr. Wiese described the types of sessions offered, program content, and the results of student and parent feedback. Mr. Wiese also presented information on the Week of Welcome (WOW), a week-long series of events intended to help students adjust to campus life. Mr. Wilson stated that the branding used during the New Student Convocation, which was part of the WOW, was excellent. Ms. Davis stated that feedback on WOW has been positive.

Motion to Convene in Closed Session. Ms. Schulte requested a motion to convene in closed session.

Action. On a motion by Mr. Wilson, seconded by Ms. Rouse, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. *N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7; and*
- b. *N.C.G.S. §143-318.11(a)(3), to consult with and receive advice from counsel.*

Ms. Schulte excused all attendees except the Committee members, Mr. Broome, Dr. Jackson, and Ms. Ward.

### **Closed Session**

*Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.*

### **Open Session**

Motion to Adjourn. Ms. Schulte requested a motion to adjourn.

Action. On a motion by Mr. Wilson, seconded by Ms. Rouse, the Committee voted to adjourn.

Adjourn. There being no further business before the committee, Ms. Schulte adjourned the meeting.

Submitted: Joan F. Lorden 11/30/16  
Joan F. Lorden Date  
Provost and Vice Chancellor for Academic Affairs

Approved: Laura A. Schulte 2-19-16  
Laura A. Schulte Date  
Chair  
Academic and Student Affairs Committee



**THE UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE  
BOARD OF TRUSTEES**

**Athletics Committee Meeting**

Friday, October 2, 2015, 10:30 a.m.  
UNC Charlotte Foundation Building, Room 211

**Open Session Minutes**

Present

Dhiala Jamil, Chair  
Catherine P. Bessant  
Mitchell J. Daratony  
David L. Hauser

Staff in Attendance

Scott Byrd, Assistant Athletic Director for Compliance and Championships  
Lisa Hibbs, Director of the Athletic Academic Center  
Mike Hummer, Executive Director Athletic Foundation  
Allison Roach, Executive Assistant  
Judy Rose, Director of Athletics  
Darin Spease, Senior Associate Athletic Director  
Kim Whitestone, Senior Associate Athletic Director  
Tom York, Internal Audit

Call to Order. Mr. Jamil called the meeting to order and reminded the committee members of their obligation under the State Government Ethics Act as stated in Chapter 138A of the N.C. General Statutes. No member indicated any conflict of interest with respect to any matter coming before the committee during this meeting.

Approval of Minutes. Mr. Jamil asked for any comments on the minutes.

Action: On a motion by Mr. Hauser, seconded by Ms. Bessant, the committee approved the minutes.

Intercollegiate Athletics Report. The UNC Intercollegiate Athletics Report of 2014-15 was received by the committee and was recommended for approval by the Board.

Review of Concentration of Classes, Selection of Academic Majors, and Five-year Overview of Student Athlete Admissions. Mr. Hibbs presented the spring reports and explained how the student athletes prefer traditional classes versus online classes.

Athletics Financial Indicators Report. Mr. Spease reviewed the NCAA Financial Dashboard and how Conference USA compares to other conferences.

Academic Progress Rate Report. Mr. Byrd presented the annual Academic Progress Rate report.

Internal Audit. Mr. York reported on the results of the NCAA Compliance and Transition to FBS Football audit. There were no audit findings.

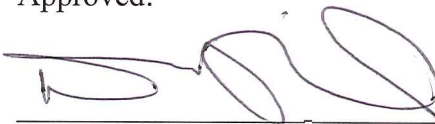
Adjournment. There being no further business, Mr. Jamil adjourned the meeting.

Submitted:



Judy Rose  
Director of Athletics

Approved:



Dhiaa Jamil, Chair  
Athletics Committee



**The University of North Carolina at Charlotte  
Board of Trustees**

**Facilities and Physical Properties Committee Meeting**  
Friday, October 2, 2015, 10:30 a.m.  
UNC Charlotte Foundation Building, Room 212

**Open Session Minutes**

Present

Theresa Drew, Chair  
Fred Klein  
Joe Price  
Sharon Decker (via telephone)  
Karen Popp (ex-officio)

Staff/Guests in Attendance

Mary Ann Rouse, Board of Trustees  
Philip L. Dubois, Chancellor  
Krista Newkirk, Chief of Staff  
Beth Hardin, Vice Chancellor for Business Affairs  
Paul Forte, Associate Vice Chancellor for Finance  
Jane Johansen, Director of Treasury Services  
Chris Gilbert, Director of Facilities Planning  
Richard LaLiberté, Real Estate Manager  
Chris Bates, Assistant Vice Chancellor for Administration, Business Affairs  
Nelda Tatum, Executive Assistant, Business Affairs

Call to Order. Ms. Drew called the meeting to order and reminded committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of the Minutes. Ms. Drew requested action on the April 23, 2015, minutes of the Facilities and Physical Properties Committee.

Action: On a motion by Ms. Rouse, prior chair of the committee, seconded by Mr. Price, the Committee unanimously approved the April 23, 2015, Facilities and Physical Properties Committee minutes.

Request for Approval of the Capital Project Designer Selection – Health and Wellness Center.

Beth Hardin noted that the designer selection committee for the Health and Wellness Center was chaired by Mary Ann Rouse, prior chair of the committee, who joined the meeting briefly to share comments regarding designer interviews. The project was authorized by the Board of Trustees at their April 23, 2015, meeting. Fourteen submissions were received and evaluated on June 23, 2015, and three firms were interviewed on July 29, 2015. Ms. Rouse commented that all presentations were interesting and well prepared. Choosing a designer was difficult. A decision for the chosen firm for the project is typically made after the interviews; however this decision required several days of additional discussion and consideration. Jenkins Peer was the selected designer for the project and first and second alternates were Moseley Architects and LS3P Associates, respectively.

Action: On a motion by Mr. Price, seconded by Mr. Klein, the Committee recommended the Board approve the selected designer, Jenkins Peer Architect, and first and second alternates, Moseley Architects and LS3P Associates, for the Health and Wellness Center project.

Change in Site Plans for Health and Wellness Center.

Chancellor Dubois shared that during the designer interviews for the Health and Wellness Center, the site locations of the Science Building and the Health and Wellness Center became an important consideration. When the Board of Trustees authorized a capital project for a Health and Wellness Center (HAWC) at the April 23, 2015, meeting, the intent was to build both the HAWC and the proposed Science Building on the site adjacent to the Student Union. Further analysis of the site caused reconsideration of this plan. Two large buildings on that site would create problems related to construction, site development, building massing and aesthetics, water and air quality, utilities, service roads, and parking. Locating both buildings on the same site raises the cost of both buildings per square foot, resulting in smaller buildings. The University presently plans to relocate the site of the Science Building to a location near the intersection of Craver and Mary Alexander Roads, presently occupied by the Facilities Management Operations building and the Parking and Transportation Services office.

Request for Authorization for Capital Project Admissions and Visitors Center.

Chancellor Dubois shared that there has been a tremendous increase in traffic on the east side of campus directly related to admissions and other visits by prospective students and their parents. In collaboration with Provost Joan Lorden and Claire Kirby, Director of Undergraduate Admissions, the facilities management staff have conceptualized a structure across from South Village Dining. Admissions will be able to easily lead families to the dining area and nearby residence halls from the newly established center, and this location will free up the space in Cato Hall to accommodate other University functions. The Admissions Center building will replace the seldom used tennis courts on the front of campus and add to the University's landscape facing University City Boulevard/Hwy 49.

Ms. Hardin noted that authorization for this project is \$7 million. Proceeds from the Gage property sale will be a means of funding for this project. The Gage property sale will be finalized September 2016. The University is requesting either to use those proceeds directly or to use the proceeds from the Gage property sale to generate income to pay for debt service for this building pursuant to terms specified by our bond counsel. The sale proceeds of about \$11 million will exceed the debt service for this building. If the University finances this project with debt approved through the Board of Governors and the Legislature, it will be better positioned to receive operating funds typically paid for by the state and will have more funds reserved. Chancellor Dubois shared this would be in the same legislative cycle as the approval for the Health and Wellness Center.

Action: On a motion by Mr. Price, seconded by Mr. Klein, the Committee authorized the site for the Admissions and Visitors Center in the South Village and recommended the Board authorize the University to undertake the Admissions and Visitors Center capital improvement project with a budget of \$7,000,000. Planning will be funded from unrestricted funds in the endowment pool. The project will be funded with Available Funds or with proceeds of General Revenue Bonds, the debt service on which will be paid from Available Funds. Available Funds are defined as all revenues of the University other than tuition and State appropriations.

Belk Tower – Condition Analysis. Chancellor Dubois shared that the Belk Tower was built in 1970 and insured at the time for \$200,000. It is a regular part of University facility assessments to evaluate all buildings and structures. Facilities Management managed a Facilities Condition Assessment Program (FCAP) estimate of Belk Tower that revealed structural and safety concerns. University staff then hired an engineering firm to assess the tower. There is a significant wind load at the top of the tower. All of the welds are corroded and in critical condition. Tower repair cost are estimated at \$888,000. Over a twenty-year period, future maintenance costs would be \$274,000. The demolition cost for the structure is \$128,000. Removal of the Tower would provide an opportunity to redesign the entire quadrangle formed by the surrounding buildings and, with the assistance of a qualified landscape design firm, plan a design that will allow for broad participation and input from members of the campus community and alumni.

Belk Tower was the center of the campus for a considerable time after it was built. Now the center has shifted to the area of the College of Health and Human Services and the College of Education. Funds for the Belk Tower were given by members of the Belk family. Belk family members will be contacted, as have alumni, regarding the condition of the tower and the proposal for its removal. Staff recommend that the tower be removed during the winter break.

Chancellor Dubois asked that the committee vote on the actions proposed.

Action: On a motion by Mr. Price, seconded by Mr. Klein, the Committee unanimously recommended that because of the condition of the Belk Tower, the possible danger created by its continued presence, and the cost to renovate and maintain in the future, removal of the Belk Tower should occur during the 2015 winter break. A design firm will be selected; and faculty, staff, alumni, and students will assist with the design/planning of the Belk Plaza going forward.

Request for Increase in Capital Project Authorization – Residence Dining Hall (RDH) Renovation. Ms. Hardin stated that in the early design phase, the University conducted advanced planning to repurpose RDH for use as Housing and Residence Life (HRL) offices and as a food service catering kitchen. During the advanced planning effort, additional detail from the user groups was provided, and it was determined that repurposing would require slightly more space than originally estimated.

In order to make the program work for both groups, 508-square-feet of additional space and the repurposing of the original boiler house have been added to the project. Several add alternates are being considered that were not in the original program, including Sanford Hall Lane and Lot 8A parking realignment, façade improvements, and front plaza improvements. Nine million was approved for the early design and programming replacement. An increase of \$1.5M was requested to complete this project which is receipt funded.

Action: On a motion by Mr. Price, seconded by Mr. Klein, the Committee unanimously recommended the Board approve an increase in the authorization for the Residence Dining Hall project from \$9,000,000 to \$10,500,000.

Request for Approval of Capital Project Designer Selection – Scott Hall Renovations. Ms. Hardin stated that Scott Hall is an eleven-story facility built in 1972. Renovations will update the mechanical, electrical, information technology, and plumbing systems. The student rooms and restrooms will be updated to modern standards and will be made ADA compliant. With Ms. Rouse’s approval as FPPC chairperson, University staff were allowed to move ahead with this less intense renovation design. Project cost will be \$22,500,000.

On March 31, 2015, staff received 13 submittals for evaluation; and three teams were short-listed to present to the selection committee. The teams were interviewed on April 28, 2015. KSQ/Peterson was chosen for this project, and the first and second alternates are Woolpert North Carolina, PLLC and Morris Berg Architects.

Action: On a motion by Mr. Price, seconded by Mr. Klein, the Committee recommended the Board approve the selected designer, KSQ/Peterson, with first and second alternates, Woolpert North Carolina, PLLC, and Morris Berg Architects, for the Scott Hall Renovation project.

Request for Ratification of Capital Project Designer Selection – Campus Infrastructure Development (CID) Phase II: East Village Utilities. Ms. Hardin stated CID Phase II for East Village is a smaller project that only requires approval by the Committee. The CID project is a utility infrastructure project to support improvements to the East Village sector of campus including water, telecommunications, and high voltage electrical services. On April 7, 2015, staff received four submittals for evaluation, and three teams were short-listed to present to the University selection committee. The presentations and interviews were conducted on April 29, 2015. The designer selected for this project was McGrill Associates, PA and first and second alternates were McKim & Creed, Inc. and Dewberry Engineers, Inc.



Action: On a motion by Mr. Price, seconded by Mr. Klein, the Committee ratified the selected designer, McGill Associates, P.A., with first and second alternates McKim & Creed, Inc., and Dewberry Engineers, Inc., for the Campus Infrastructure Development Phase II: East Village Utilities project.

Request for Approval of Construction Manager at Risk Selection – Scott Hall Renovation. Scott Hall renovation is a \$22,500,000 project. The building will be updated to modern standards with all mechanical, electrical, information technology, and plumbing systems along with ADA modifications.


On July 9, 2015, the University advertised for a construction manager at risk for this project and received seven submittals. Three teams were interviewed on August 6, 2015. Balfour Beatty was selected for this project. First and second alternates chosen were Barnhill Construction and Edifice General Contractors. Balfour Beatty has done several projects at UNC Charlotte, two of which are the Student Union and renovation of the Holshouser Residence Hall.

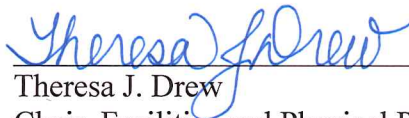
Action: On a motion by Mr. Price, seconded by Mr. Klein, the Committee unanimously recommended the Board approve the selected construction manager at risk, Balfour Beatty Construction, with first and second alternates, Barnhill Construction and Edifice General Contractors for the Scott Hall Renovation project.

Status of Cell Service Initiative. In the next few months, a telecommunications monopole tower will be erected near the west parking deck for the purpose of improving the cell phone coverage throughout campus. This tower is expected to improve service in the central part of campus, but it may not solve service issues inside buildings. It will not significantly improve service on the Charlotte Research Institute (CRI) side of campus or at the football stadium. Staff continues to seek solutions to improve service on the CRI campus.

Capital Improvement Projects Update. Most notably, Oak Hall renovations were not completed on time because of unforeseen issues; however, the students were accommodated in the interim.

Adjourn. There being no further business before the Committee, on motion by Mr. Price and seconded by Mr. Klein, it was unanimously agreed to adjourn the meeting at 11:34 a.m.

*Submitted:*  12/03/2015  
Elizabeth A. Hardin Date  
Vice Chancellor for Business Affairs

*Approved:*  12/3/15  
Theresa J. Drew Date  
Chair, Facilities and Physical Properties Committee



**The University of North Carolina at Charlotte  
Board of Trustees**

Friday, October 2, 2015, 12:00 p.m.  
UNC Charlotte Foundation Building, Room 112

**Open and Closed Session Minutes**

Presiding: Karen A. Popp Chair  
Assistant Secretary: Krista L. Newkirk, Chief of Staff

Present

Catherine P. Bessant	Dhiaa Jamil	Laura A. Schulte
Susan D. DeVore	Fred W. Klein	Michael L. Wilson
Theresa J. Drew	Joe L. Price	Mitchell J. Daratony
David L. Hauser	Mary Ann Rouse	

Absent

Sharon Allred Decker

Staff/Guests in Attendance

Philip L. Dubois, Chancellor  
Jeff Baker, Chief of Police  
John Bland, Director of Public Relations  
David Broome, Vice Chancellor and General Counsel  
Wade Bruton, University Photographer  
Susan Burgess, Director, University Compliance  
Philip Byers, Board of Governors Liaison to UNC Charlotte  
Mike Carlin, Vice Chancellor for Information Technology and Chief Information Officer  
Christine Reed Davis, Dean of Students  
Betty Doster, Special Assistant for Constituent Relations  
Beth Fischer, Executive Director of University Development  
Dawn Floyd, Title IX Coordinator  
Owen Furuseth, Associate Provost for Metropolitan Studies and Extended Academic Programs  
Chris Gilbert, Director of Facilities Planning  
Beth Hardin, Vice Chancellor for Business Affairs  
Kathleen Hessert, Sports Media Challenges (via telephone)  
Art Jackson, Vice Chancellor for Student Affairs  
Jim Kay, Staff Council Chair  
Richard LaLiberté, Real Estate Manager  
Jeff Leak, Faculty Council President

Heather LeMaster, Graduate Assistant, Office of the Chancellor  
Joan Lorden, Provost and Vice Chancellor for Academic Affairs  
Krista Newkirk, Chief of Staff and Assistant Secretary to the Board  
Paul Nowell, Media Relations Manager  
Jay Raja, Senior Associate Provost for Academic Affairs  
Judy Rose, Director of Intercollegiate Athletics  
Sarah Smyre, Lieutenant Police & Public Safety  
Niles Sorensen, Vice Chancellor for University Advancement  
Jennifer Ward, Liaison to the Board of Trustees and the Chancellor's Cabinet  
Stephen Ward, Executive Director, University Communications  
Melanie White, Executive Assistant to the Vice Chancellor and General Counsel  
Bob Wilhelm, Vice Chancellor for Research and Economic Development  
Tom York, Director of Internal Audit

Call to Order. Ms. Popp called the meeting to order and reminded members of the Board of their duty to avoid conflicts of interest and appearances of conflicts under the State Government Ethics Act in accordance with Chapter 138A of the North Carolina General Statutes and advised the Trustees to make her aware of any conflict of interest or any appearance of a conflict of interest with respect to any matters coming before the Board at any time during this meeting. No conflicts of interest were reported.

Introductions and Announcements. Ms. Popp discussed the Board of Governors workshop for Trustees and encouraged Trustees to attend in the future and to engage with the Board of Governors. Ms. Popp noted that Mr. Fennebresque's discussion on the rapid changes in higher education was very informative.

Ms. Popp reviewed upcoming events:

- The Board of Trustees and Foundation Board Reception, Tuesday, October 20, 6:30-8:30 p.m. at Bissell House.
- The dedication of the Vickie and Gene Johnson Band Center, Wednesday, October 21, 12:30-1:30 p.m. at the Johnson Band Center.
- The 12<sup>th</sup> annual Let Me Play Luncheon, Thursday, October 22, 11:30 a.m. registration and 12:00 p.m. lunch at the Charlotte Convention Center.
- A welcome reception for new UNC Wilmington Chancellor Jose Sartarelli, Wednesday, November 4, 6:30 p.m. at Bissell House.
- The Barnhardt Ethics Lecture featuring former U.S. Attorney Anne Tompkins, Wednesday, November 18, 6:30 p.m. at the Center City building.
- The Ladies' Holiday Luncheon hosted by Lisa Lewis Dubois, Tuesday, December 8, 12:00 p.m. at Bissell House.
- The University's two winter commencement ceremonies, on Saturday, December 19, at 10 a.m. and 3 p.m. at Halton Arena.

Ms. Drew encouraged the Trustees to attend the Let Me Play luncheon and stated that their goal this year is to raise \$150,000 for women's athletics.

Introduction and Swearing-In of New Trustees. Two new Trustees, Susan DeVore and Fred Klein, were sworn in by Ms. Melanie White and assisted by Ms. Popp and Mr. Price. Ms. Popp thanked the new Trustees for agreeing to serve.

Approval of Minutes. Ms. Popp requested action on the minutes of the April 23, July 1, and September 3, 2015, meetings of the Board of Trustees.

Action. On a motion by Ms. Bessant, seconded by Mr. Jamil, the Trustees approved the April 23, July 1, and September 3, 2015, Board of Trustees meeting minutes.

Remarks by Board of Governors Member. Mr. Philip Byers, a member of the Board of Governors and UNC Charlotte's liaison to the Board of Governors, stated that it has been an honor to be the liaison for UNC Charlotte. He commended the University for doing things right and committed to spend as much time as possible here.

Remarks by the Chancellor. Chancellor Dubois reported that the University had a very good start to the academic year, including the first-ever New Student Convocation which was attended by more than 5,000 students and received an overwhelmingly good response. Fall enrollment is up again to 27,987, which is a little below our target of 28,062; but we are over our goal for new freshmen and transfers.

Chancellor Dubois noted that our biggest challenge the first couple of weeks has been traffic and parking. He noted that the University may have hit a tipping point on the capacity of our road system to handle as many cars as we have. A task force will be formed to look at ideas on how to manage demand better.

Chancellor Dubois reported on actions taken in development of the 5-Year Capital Construction Plan. A target list of priorities for \$59.6 million has been given to Facilities Management which will develop actual cost estimates. Approximately half of the \$59.6 million is to renovate older academic buildings and another \$8 million will be used to renovate the Career Center and upfit the 4<sup>th</sup> floor of the Bioinformatics Building. Additionally, \$1.8 million is set aside for some potential real estate purchases and \$17.5 million for infrastructure projects, including a much needed electrical substation for redundant electrical service from Duke Energy. Finally, \$15 million will be held for contingencies and unexpected opportunities.

Chancellor Dubois noted that, in the process of developing plans for the Health and Wellness Center and the Science Building, it was the consensus of the senior team that placing both buildings at the same site was not optimal. Chancellor Dubois stated that the current plan is to locate the Science Building across the street from the existing Greenhouse. A study is being conducted to determine efficacy of the location and associated costs. Chancellor Dubois stated that having only the Health and Wellness Center on the planned site next to the Student Union will allow us to consider locating a competitive swimming pool adjacent to it. Athletics could rent time from the

swimming facility for practices and competitions, which will help defray operating costs over the life of the facility.

Chancellor Dubois reported new enrollment increase funding in the amount of \$26 million, after management flexibility reduction and other UNC required expenditures, such as the second year of the mandated campus appropriation to the North Carolina Research Campus. Allocations have been issued to address campuswide and division needs which will include new faculty and staff hires. More importantly, there will be \$9 million available for faculty and staff increases with \$6 million for faculty and \$3 million for staff, including benefits. This faculty salary initiative will allow many faculty to be paid above the median and a large number of staff to be paid up to their market reference rate, including all of our police officers as recommended by the President's Safety and Security Task Force.

Campaign Update. Mr. Sorensen reported that the \$200 million comprehensive campaign is in its early to mid-stages at this time. The private fundraising has garnered \$83 million at this time, but \$99 million has been committed. Mr. Sorensen stressed that the most important opportunity the campaign represents is for alumni to begin to take ownership of the University. The Board of Trustees has committed \$7.9 million to the campaign, setting an important example.

Mr. Sorensen reported that the state legislature capped the state's investment in campus development at \$1 million beginning next year; \$3.5 million was spent this year. He is confident that the gap for next year can be filled, but is concerned about sustaining the gap for future years.

Legislative Update. Ms. Doster updated the Board on legislative activities including the bond package. The system received excellent support from Representative William Brawley, Senator Bob Rucho, and Representative Jason Saine in retaining funding for the science building at \$90 million in a \$2 billion bond package. Additionally, \$1 million was allocated to UNC Charlotte for a two-year state of NC economic modeling project. Ms. Popp asked if students can be engaged in getting the bond campaign passed, and Ms. Doster noted that their support was important. Ms. Doster stated that the bond referendum will be voted on in the primary election and is dependent on getting the right voters to the polls. Ms. Popp noted that Higher Education Works will play a role in getting the bond package passed.

Ms. Doster reported that \$50 million is allocated for repair and renovation for the UNC system. UNC Charlotte is expected to receive a proportional share of this repair and renovation money. Ms. Doster reported that the University also received additional enrollment growth funding.

Economic Opportunity: A Charlotte-Mecklenburg Perspective. Dr. Lorden introduced Dr. Furuseh who presented a report on the economic opportunities in the Charlotte-Mecklenburg area. The report highlighted the lack of upward mobility in the community. There are five variables influencing 75 percent of mobility: racial and economic segregation, quality of school system, income inequality, social capital, and family structure. Dr. Furuseh reported that there was a huge community reaction to this study resulting in appointment of a multi-year Charlotte Mecklenburg Opportunity Task Force with the UNC Charlotte Urban Institute as a research partner. Chancellor Dubois stated that this is one of the most important issues facing Charlotte and will affect how we

shape academic programs. Ms. Popp requested that Dr. Furuseth bring an update to the Board in about 12 months.

Academic Plan. Dr. Lorden presented the UNC Charlotte academic plan reflecting the three roles of teaching and learning, research and scholarship, and community engagement. Dr. Lorden outlined three goals of the academic plan: 1) to educate a diverse student body through an integrated academic experience that positions graduates for personal success and civic responsibility in the global environment of the 21<sup>st</sup> century; 2) to expand the frontiers of knowledge and leverage discovery for the public benefit through innovative programs that span the disciplines in research, creative activities, and graduate education; and 3) to engage community partners in mutually beneficial programs that enhance the economic, civic, and cultural vitality of the region. Dr. Lorden's report further detailed the plan to achieve these goals through supportive IT infrastructure and administrative and programmatic efficiency.

Report of the Executive Committee. Ms. Popp reported that Legal Affairs provided an orientation presentation on the development of coaching contracts including Board of Governors' policies and the approvals required.

Report of the Academic and Student Affairs Committee. Ms. Schulte reported that the committee received a report from Dr. Lorden on the Education Advisory Board Student Success Collaborative at UNC Charlotte. The committee also received an orientation presentation on the programs presented to new students – Student Orientation, Advising, and Registration (SOAR) and Week of Welcome (WOW).

Report of the Athletics Committee. Mr. Jamil reported on the UNC Intercollegiate Athletics Report of 2014-15 received by the committee. On a recommendation from the Committee, Mr. Jamil presented the Intercollegiate Athletic Report for submission to the Board of Governors.

Action. On a motion by Mr. Jamil, seconded by Ms. Bessant, the Board unanimously approved the UNC Intercollegiate Athletic Report for submission to the Board of Governors.

Report of the Facilities and Physical Properties Committee. Ms. Drew presented a motion from the Committee to approve the Admissions and Visitors Center capital project with a budget of \$7 million.

Action. The Board unanimously approved the Admissions and Visitors Center capital project with a budget of \$7 million.

Ms. Drew presented a motion from the Committee to approve the request for increase of \$1.5 million in the capital project authorization of the Residence Dining Hall renovation which will bring the project to a total budget of \$10.5 million.

Action. The Board unanimously approved the request for \$1.5 million increase in the capital project authorization of the Residence Dining Hall renovation to a total budget of \$10.5 million.

Ms. Drew presented a motion from the Committee to approve the designer selection of KSQ/Peterson with first alternate, Woolpert North Carolina, PLLC, and second alternate, Morris Berg Architects for the Scott Hall renovation capital project.

Action. The Board unanimously approved the designer selection of KSQ/Peterson for the Scott Hall renovation capital project with first alternate, Woolpert North Carolina, PLLC, and second alternate, Morris Berg Architects.

Ms. Drew presented a motion from the Committee to approve the designer selection of Jenkins Peer Architects with first alternate, Moseley Architects, and second alternate, LS3P Associates, for the Health and Wellness Center capital project. Mr. Wilson recused himself from the discussion and action of this item.

Action. The Board, absent the recused Mr. Wilson, unanimously approved the designer selection of Jenkins Peer Architects with first alternate, Moseley Architects, and second alternate, LS3P Associates, for the Health and Wellness Center capital project.

Ms. Drew presented a motion from the Committee to approve the Construction Manager at Risk of Balfour Beatty Construction with first alternate, Barnhill Construction, and second alternate, Edifice General Contractors, for the Scott Hall renovation capital project. Mr. Wilson recused himself from the discussion and action of this item.

Action. The Board, absent the recused Mr. Wilson, unanimously approved the Construction Manager at Risk of Balfour Beatty Construction with first alternate, Barnhill Construction, and second alternate, Edifice General Contractors, for the Scott Hall renovation capital project.

Chancellor Dubois shared with the Trustees that he is in conversations with the City to share the cost for the realignment of the road out of East Village. The realignment will help to ease traffic congestion.

Report of the Audit, Compliance, and Enterprise Risk Management Committee. Ms. Bessant reported that the committee received an update on the Annual Audit Plan for FY 2016, audits conducted, and status of active findings since the last committee meeting. Ms. Bessant reported that the Internal Audit Department 2016-2021 strategic plan was presented. The department is currently adequately staffed but will need additional staff when the student body reaches 30,000. Ms. Bessant noted that changes to the Internal Audit Charter were proposed and approved by the committee.

Ms. Bessant reported that Ms. Burgess provided an update on the University's compliance program and that efforts are being made to create a compliance "community of practice" across the University.

Ms. Bessant reported that the committee received an update on the Clery Report from Chief Baker who will also present the report to the Board.

Clery Report. Chief Baker presented the University's 2015 Clery Report. Chief Baker reported that there has been an overall 22% reduction in crime. Larceny from buildings and automobiles is down 42% and 48% respectively. Alcohol and drug arrests have been reduced 25.5% and 32.7% respectively. Chief Baker reported that reportable sex offenses on campus have increased since 2012 from 5 to 39. Chief Baker reported that 10 were reported to Police & Public Safety. Chief Baker stated that there are very different standards for sex crimes in the N.C. General Statutes and in the Clery reporting requirements. Chief Baker explained that the increase in reportable sex offenses is a result of the University's commitment to fostering an environment that promotes reporting. Chief Baker noted that the University has increased its education and outreach programs, such as the Title IX office, Center for Wellness Promotion, Counseling Center, Campus Security Authority training, and Police and Public Safety training.

Ms. Bessant remarked that the statistics from the Clery Report sparked a news story on October 1, when it was released. Chancellor Dubois noted that sex crimes are overwhelmingly acquaintance based. Chief Baker reported that social media is used to stay in touch with students, faculty, and staff and that Police & Public Safety has rolled out the new LiveSafe application. Chief Baker reported that the department prepares at least twice a year for an active shooter response and that 95% of campus can be locked down with one button.

Report of the Student Government Association (SGA). Mr. Daratony stated that there was a record attendance at the September 27 football game. Mr. Daratony reported that student government is working with University City Partners to encourage businesses in the Tryon shopping area to be more student-friendly. Mr. Daratony stated that they would like to see the Norm statue moved close to the Student Union. Mr. Daratony reported on several initiatives: hard hats for freshmen to decorate with stickers; a conference to ask difficult questions titled "Let's Make It Awkward"; and a movement to encourage students to register to vote. Mr. Daratony suggested a traditions website for students who don't know University traditions. Ms. Popp suggested they start with the alma mater.

Report of the University Faculty Council. Dr. Leak reported that Dr. Lisa Walker of Sociology is the new Faculty Council president-elect and Dr. Loril Gossett of Language and Culture Studies is now secretary. Mr. Leak commended the University administration for building a closer relationship with the Faculty Council through the attendance of the Faculty Council President at Chancellor Cabinet meetings when faculty topics are on the agenda. Dr. Leak reported some of the agenda items for the Council in 2015-16 are:

1. Academic Probation and Suspension Policy
2. Add/Drop Period
3. Assessment Procedures
4. Orientation to Faculty Responsibilities
5. Special Topics Courses
6. Five-Year Policy Review



Dr. Leak stated that all of these topics will require faculty involvement and the goal is to ensure our policies and procedures are consistent, effective, and transparent. Dr. Leak stated there are at least two other items that the Council will be addressing: migration from Outlook to Gmail and a child development center on campus. Dr. Leak shared his Convocation remarks with the Board.

Report of the University Staff Council. Mr. Kay reported that Staff Council elections have been held and they conducted a successful Council retreat focused on improving Council communication and commitment to serve. Mr. Kay reported that the Council held a luncheon for past Staff Council presidents and unveiled a plaque with each past president's name.

Mr. Kay reported that the Staff Council partnered with Police and Public Safety, the Center for Wellness Promotion, and the Department of Risk Management for its first-ever Summer Safety Initiative. This event was held on the newly renovated Bonnie Cone Center Plaza and was attended by several hundred staff, faculty, and students. Mr. Kay also reported that on Tuesday, September 29, Staff Council Safety Committee was represented at several locations on campus promoting National Campus Safety Awareness month.

Mr. Kay reported that the Staff Council's Executive Committee met with the chief of staff and the associate vice chancellor for Human Resources to discuss budget requests for 2015-16, the proposed Staff Emeritus Award, and the possible merger of the Gold Nugget Staff Award and Human Resources' Notable Niner Award which is under development at this time.

Mr. Kay reported that the annual Fall Festival will take place on October 13. Proceeds from the event will go to Joyful Hearts, a charitable organization selected by the Council.

Facility Funding, Design, and Construction Process (Orientation). Deferred to a future meeting.

Motion to Convene in Closed Session. Ms. Popp called for a motion for the Board to convene in closed session.

Action. On a motion by Mr. Price, seconded by Ms. Wilson, the Board convened in closed session pursuant to the following General Statutes of the State of North Carolina:


- a. *N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7;*
- b. *N.C.G.S. §143-318.11(a)(3), to consult with and receive advice from counsel;*
- c. *N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual, public officer or employee, or prospective public officer or employee; and*
- d. *N.C.G.S. §143.318.11(a)(2), to prevent the premature disclosure of an award.*


**Closed Session**

*Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.*

**Open Session**

Adjournment. There being no additional items, Ms. Popp adjourned the meeting.

Submitted:  12/3/2015  
Date  
Krista L. Newkirk  
Assistant Secretary to the Board  
UNC Charlotte Board of Trustees

Approved:  12-3-15  
Date  
Karen A. Popp  
Chair  
UNC Charlotte Board of Trustees