



**The University of North Carolina at Charlotte  
Board of Trustees**

**Audit, Compliance, and Enterprise Risk Management Committee Meeting**

Wednesday, October 11, 2017, 10:30 a.m.

Popp Martin Student Union, Room 340I

**Open Session Minutes**

Present

Laura A. Schulte, Chair

Michael L. Wilson

Teross W. Young Jr.

Joe L. Price, *ex officio*

Absent

Mary Ann Rouse

Other Trustees Present

Dennis N. Bunker III

Staff/Guests in Attendance

Philip L. Dubois, Chancellor

Kim Bradley, Chief of Staff and Assistant Secretary to the Board of Trustees

Susan Burgess, Director of Compliance

Tina Dadio, University Records Officer

Sarah Edwards, Associate General Counsel

Darius Griffin, Director of Environmental Health and Safety

Beth Hardin, Vice Chancellor for Business Affairs

Jesh Humphrey, Deputy General Counsel

Henry James, Associate Vice Chancellor for Safety and Security

Ryan Johnson, Fellow, American Council on Education

Joan Lorden, Provost and Vice Chancellor for Academic Affairs

Jennifer Newell, Title IX Coordinator

Raheel Qureshi, Staff Auditor

Sam Sears, Deputy General Counsel

Jennifer Ward, Liaison to the Board of Trustees and the Chancellor's Cabinet

Call to Order. Ms. Schulte called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify her immediately if anyone should become aware

of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Minutes. Ms. Schulte requested action on the April 20, 2017, Audit, Compliance, and Enterprise Risk Management Committee meeting minutes.

Action. On a motion by Mr. Price, seconded by Mr. Young, the Committee approved the April 20, 2017, Audit, Compliance, and Enterprise Risk Management Committee minutes.

Internal Audit Update. Mr. Humphrey introduced Jennifer Walker, the University's new Chief Audit Officer. Ms. Walker updated the Committee on the annual audit plan for fiscal year 2018 and stated that at the Committee's November meeting she will let the Committee members know whether the audit plan is too ambitious and must be revised. Ms. Walker stated that Internal Audit is currently fully staffed. Ms. Walker presented a summary of Internal Audit Reports issued since April 2017.

Mr. James and Mr. Griffin updated the Committee on work to address findings from an Environmental Health and Safety Office (EHSO) audit. Mr. Griffin stated that the areas of greatest concern have been addressed and the office is working to move forward quickly to address the remaining issues. Mr. James thanked the Chancellor for additional resources to support a culture of safety. Ms. Walker stated that EHSO has made tremendous progress and that she looks forward to wrapping up the report. Mr. Price suggested moving the EHSO audit report status to a lower level of concern.

Ms. Walker discussed proposed changes to the Internal Audit Charter and requested formal approval of the revised Charter.

Ms. Schulte requested a motion to approve the Internal Audit Charter.

Action. On a motion by Mr. Young, seconded by Mr. Price, the Committee approved the revised Internal Audit Charter.

Ms. Walker noted that "Tone at the Top," an informative newsletter from the Institute of Internal Auditors, is available to the Committee members.

Compliance Update. Ms. Burgess briefly updated the Committee on the 2017 Annual Security and Fire Safety Report.

Ms. Burgess also discussed an ongoing inventory of University compliance education programs. Ms. Schulte asked whether most of the programs are mandatory. Ms. Burgess stated that many of the programs are mandatory and that one element of the inventory is examining departmental processes for ensuring that employees complete required educational programs.

Ms. Burgess also stated that the U.S. Department of Defense recently selected UNC Charlotte and 250 other post-secondary institutions to participate in an external review of each institution's Voluntary Education Institutional Compliance Program, which requires certain policies and programs to be in place for military-connected students. Ms. Burgess stated that the University

responded to a significant documentation request in June 2017 and that she will update the Committee on the results of the review at a later date.

Ms. Burgess also reported that in May 2017 the U.S. Department of Labor, Office of Federal Contract Compliance Programs (OFCCP), selected the University for a review of the University's compliance with nondiscrimination and affirmative action laws and regulations. Ms. Burgess stated that the University responded to OFCCP's documentation request and that she will update the Committee on the results of the review at a later date.

Ms. Burgess presented a list of University policies that are new or have been revised since 2014.

Motion to Convene in Closed Session. Ms. Schulte called for a motion to convene in closed session.

Action. On a motion by Mr. Price, seconded by Mr. Wilson, the Board convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. *N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7; and*
- b. *N.C.G.S. §143-318.11(a)(3), to consult with and receive advice from counsel; and*
- c. *N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual, public officer or employee, or prospective public officer or employee.*

Ms. Schulte excused all attendees except the Committee members, Chancellor Dubois, Ms. Bradley, Ms. Dadio, Ms. Hardin, Mr. Humphrey, Dr. Johnson, Dr. Lorden, Ms. Sears, and Ms. Ward.

### **Closed Session**

*Closed session minutes are filed in the office of the  
Assistant Secretary to the Board of Trustees.*

### **Open Session**

Motion to Adjourn. Ms. Schulte requested a motion to adjourn.

Action. On a motion by Mr. Young, seconded by Mr. Wilson, the meeting was adjourned.

Submitted: Kim S. Bradley 11/28/17  
Kim S. Bradley Date  
Assistant Secretary  
UNC Charlotte Board of Trustees

Approved: Laura A. Schulte 11/28/17  
Laura A. Schulte Date  
Chair  
Audit, Compliance, and Enterprise Risk  
Management Committee



**The University of North Carolina at Charlotte  
Board of Trustees**

**Executive Committee Meeting**  
Wednesday, October 11, 2017, 9:30 a.m.  
Popp Martin Student Union, Room 340I

**Open Session Minutes**

Committee Members Present

Joe L. Price, Chair  
Theresa J. Drew  
Dhiaa Jamil  
Laura A. Schulte  
Michael L. Wilson

Other Trustees Present

Dennis N. Bunker III  
Teross W. Young, Jr.

Absent

Susan D. DeVore  
Mary Ann Rouse

Staff/Guests in Attendance

Philip L. Dubois, Chancellor  
Kim Bradley, Chief of Staff and Assistant Secretary to the Board of Trustees  
Betty Doster, Special Assistant for Constituent Relations  
Beth Hardin, Vice Chancellor for Business Affairs  
Jesh Humphrey, Vice Chancellor and General Counsel  
Joan Lorden, Provost and Vice Chancellor for Academic Affairs  
Jeanne Madorin, Executive Director of Human Resources for EPA Non-Faculty Administration,  
Employee Relations, and Compliance  
Judy Rose, Director of Athletics  
Gary Stinnett, Associate Vice Chancellor for Human Resources  
Jennifer Walker, Title IX Coordinator  
Jennifer Ward, Liaison to the Board of Trustees and the Chancellor's Cabinet  
Bob Wilhelm, Vice Chancellor for Research and Economic Development

Call to Order. Mr. Price called the meeting to order and reminded the Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Minutes. Mr. Price requested action on the Executive Committee's April 20 and May 12, 2017, open and closed session meeting minutes.

Action. On a motion by Ms. Schulte, seconded by Mr. Wilson, the Committee approved the April 20 and May 12, 2017, Executive Committee minutes.

2016 Employee Relations Report. Mr. Stinnett stated that the Employee Relations Report is prepared annually to summarize human relations actions, including disciplinary actions and grievances, retirement and other separations from employment, and unemployment compensation. Ms. Madorin presented an overview of the 2016 report. Chancellor Dubois briefly explained the differences between SHRA (subject to the Human Resources Act) and EHRA (exempt from the Human Resources Act). Ms. Madorin reviewed employee turnover and noted that if turnover remains significant or increases then Human Resources reviews exit interviews to try to identify trends. Mr. Stinnett stated that the Board of Governors' strategic plan calls for every University of North Carolina employee to be surveyed during a five-year period. Ms. Madorin stated that the survey may generate excellent benchmarking data for UNC Charlotte. Ms. Madorin noted that the University has expended significant resources on employee development in the last few years. Mr. Jamil asked how Human Resources handles grievances. Ms. Madorin described the University's formal process, including mediation and the use of a hearing panel.

Procedures for Resolving Faculty Grievances. Mr. Humphrey presented a change to the Procedures for Resolving Faculty Grievances (Arising under Section 607(3) of The Code of the University of North Carolina). Mr. Humphrey stated that the appointment term of the University's mediation coordinator is being changed to three years to make the term consistent with the Standing Rules of the Faculty.

Mr. Price requested a motion to approve the change to the Procedures for Resolving Faculty Grievances.

Action. On a motion by Mr. Jamil, seconded by Mr. Wilson, the Committee approved the changes to the Procedures for Resolving Faculty Grievances.

Bank of America Endowed Chair in Computing and Informatics. Dr. Lorden presented revisions to the plan for the Bank of America Endowed Chair in Computing and Informatics. Dr. Lorden stated that the changes included updating the name of the College of Computing and Informatics, reframing the scope of the endowed chair, and expanding the professorship to make associate professors eligible for the position.

Mr. Price requested a motion to approve the changes to the plan for the Bank of America Endowed Chair in Computing and Informatics.

Action. On a motion by Ms. Schulte, seconded by Mr. Wilson, the Committee approved the changes to the plan for the Bank of America Chair in Computing and Informatics.

Motion to Convene in Closed Session. Mr. Price requested a motion to convene in closed session.

Action. On a motion by Mr. Wilson, seconded by Mr. Jamil, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. *N.C.G.S. §143-318.11 (a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual, public officer or employee, or prospective public officer or employee; and*
- b. *N.C.G.S. §143-318.11(a)(2), to prevent the premature disclosure of an award.*

### **Closed Session**

*Closed session minutes are filed in the office of the  
Assistant Secretary to the Board of Trustees.*

### **Open Session**

Motion to Approve Athletics Employment Agreement. Mr. Price requested a motion to approve the amendment to the coaching agreement as presented in closed session.

Action. On a motion by Ms. Schulte, seconded by Mr. Wilson, the Committee approved the coaching agreement as presented.

Motion to Approve Petition Regarding Political Activity. Mr. Price requested a motion to approve the Petition Regarding Political Activity as presented in closed session.

Action. On a motion by Mr. Jamil, seconded by Ms. Schulte, the Committee approved the Petition Regarding Political Activity as discussed.

Adjourn. There being no further business before the Committee, Mr. Price adjourned the meeting.

*Submitted:* Kim S. Bradley 11/28/17  
Kim S. Bradley Date  
Assistant Secretary to the Board  
UNC Charlotte Board of Trustees

*Approved:* Joe L. Price 28-Nov-17  
Joe L. Price Date  
Chair  
UNC Charlotte Board of Trustees





**The University of North Carolina at Charlotte  
Board of Trustees**

**Academic and Student Affairs Committee Meeting**

Wednesday, October 11, 2017, 10:30 a.m.  
Popp Martin Student Union, Room 340I

**Minutes**

Present

Michael L. Wilson, Chair  
Sharon A. Decker  
J. Brett Keeter  
Joe Price, *ex officio*

Absent

Mary Ann Rouse

Staff/Guests in Attendance

Jonathan Adams, Associate Dean of Students and Director of Student Conduct  
Kevin Bailey, Vice Chancellor for Student Affairs  
Anna Clark, Executive Assistant to the Chief of Staff  
Abby Decker, member of the public  
Sarah Edwards, Associate General Counsel  
Joan F. Lorden, Provost and Vice Chancellor for Academic Affairs  
Jennifer Newell, Title IX Coordinator  
Jay Raja, Senior Associate Provost  
Niles Sorenson, Vice Chancellor for University Advancement  
Robert Wilhelm, Vice Chancellor for Research and Economic Development  
Leslie R. Zenk, Assistant Provost

Call to Order. Mr. Wilson called the meeting to order and reminded the Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts were reported.

Approval of Minutes. Mr. Wilson requested action on the minutes of the April 20, 2017, Academic and Student Affairs Committee meeting.

Action. On a motion by Mr. Price, seconded by Sharon Decker, the Committee approved the April 20, 2017, Committee meeting minutes.

Research Spotlight. Dr. Wilhelm, Vice Chancellor for Research and Economic Development, introduced Dr. John David Smith, Charles H. Stone Distinguished Professor of American History, who shared a summary of his book titled *Four Decades of Research in American Racial Thought*. Dr. Smith summarized his research, which focuses on questions of slavery, race, and race relations in American and Southern history. Dr. Smith stated that currently he is examining the history of the slave reparations movement and the various forms that reparations have taken, including direct payments, tax benefits, and funds to stimulate institutions and community development.

Title IX Appeals Training. Ms. Edwards stated that, as the appellate body for student appeals of Title IX cases (including sexual misconduct, dating violence, and stalking), the Academic and Student Affairs Committee receives annual training on the University's student conduct process, the unique dynamics of sexual and interpersonal misconduct cases, and the parameters of the committee's review. Ms. Edwards, Mr. Adams, and Ms. Newell presented training on Title IX appeals, including recent changes to Title IX legislation, an overview of the student conduct process, common victim responses and the ways in which trauma can play out in an investigation or hearing, related University codes and policies, and the appeals process. Ms. Edwards noted that the Committee members also have completed or will complete the online *Think About It* module.

Adjourn. There being no further business before the Committee, Mr. Wilson adjourned the meeting.

Submitted: Joan F. Lorden 11/28/2017  
Joan F. Lorden Date  
Provost and Vice Chancellor for Academic Affairs

Approved: Michael Wilson 11.28.17  
Michael Wilson Date  
Chair  
Academic and Student Affairs Committee



**The University of North Carolina at Charlotte  
Board of Trustees**

**Athletics Committee Meeting**  
Wednesday, October 11, 2017, 10:30 a.m.  
Popp Martin Student Union, Room 340H

**Minutes**

Present

Laura A. Schulte, Acting Chair  
Tracey B. Allsbrook  
Teross W. Young Jr.

Absent

Susan D. DeVore, Chair

Staff/Guests in Attendance

Kim S. Bradley, Chief of Staff and Assistant Secretary to the Board of Trustees  
Susan Burgess, Chief Compliance Officer  
Scott Byrd, Assistant Athletic Director for Compliance and Championships  
Lisa Hibbs, Athletic Academic Center Director  
Mike Hummer, Executive Director Athletic Foundation  
Brittany Kicklighter, Executive Assistant  
Judy Rose, Director of Athletics  
Darin Spease, Deputy Athletic Director  
Chris Thomasson, Senior Associate Athletic Director  
Jennifer Walker, Chief Audit Officer

Call to Order. Ms. Schulte called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Minutes. Ms. Schulte requested action on the April 20, 2017, Athletics Committee meeting minutes.

Action. On a motion by Mr. Young, seconded by Ms. Allsbrook, the Committee approved the April 20, 2017, meeting minutes.

Review of Concentration of Classes, Selection of Academic Majors, and Five-Year Overview of Student-Athlete Admissions. Ms. Hibbs reviewed data on student-athletes' majors and minors for

spring 2017, the top ten majors for student-athletes in spring 2017, and a review of clustered courses as required by the UNC system. Ms. Hibbs noted that the transcript of any student-athlete who takes three or more clustered courses is reviewed. Ms. Hibbs also stated that courses are often classified as clustered based on similar requirements such as freshman or transfer seminars or the time of day; for example, Ms. Hibbs noted, morning courses are more suitable to practice schedules for several sports. Ms. Hibbs noted that seven of the top ten majors for student-athletes are also in the top ten for the overall undergraduate population at UNC Charlotte. Ms. Hibbs stated that the three other most common majors for student-athletes are Sociology, Africana Studies, and Exercise Science. Ms. Hibbs also provided a five-year overview of student-athlete admissions and stated that, during the past five years, 69 percent of specially admitted student-athletes have graduated and only two of thirty-five specially admitted student-athletes have been deemed academically ineligible to participate in their sport. Ms. Hibbs stated that these statistics are very good compared to those of other universities.

Academic Progress Rate Report. Mr. Byrd reviewed how the National Collegiate Athletic Association (NCAA) calculates academic progress rate (APR), the metric used to determine student-athlete progress toward graduation. Mr. Byrd stated that the APR of twelve of fifteen UNC Charlotte teams is above average and no team is in danger of approaching the minimum APR standard.

Athletics Financial Indicators Report. Mr. Spease provided an overview of student fee revenue as a share of Athletics' total operating revenue. Mr. Spease stated that in the last fiscal year student fees have decreased by 2.5 percent as a part of overall operating revenue and that Athletics intends for reliance on student fees to continue to decrease. Mr. Spease also provided NCAA dashboard data comparing various operating expenditures and revenue with our peer institutions, Conference USA opponents, other FBS schools, and FCS schools. Mr. Spease stated that UNC Charlotte's Athletics expenditures are on par with other Conference USA and FBS schools.

Hazing Education Update. Mr. Byrd provided an overview of the hazing education program for student-athletes. Mr. Byrd stated that all student-athletes attend an in-person meeting with coaches and staff to review UNC Charlotte's hazing policies and reporting procedures. Mr. Byrd noted that this year, for the first time, head coaches were involved in the in-person meetings and participants were required to take a ten-question scenario-based quiz required after each meeting to help Athletics evaluate what the student-athletes are taking away from these educational sessions.

Sports Expectations Scorecard. Ms. Rose reviewed the sports expectations scorecard, which is used to evaluate the success of each sports team. Ms. Rose stated that Athletics administrators meet with the head coaches each year to review goals and objectives for each category so that coaches and administrators have a clear understanding of the expectations for each sport. Ms. Rose stated that the "gate receipts" category shown on the scorecard was added at the Athletics Committee's direction following their previous review of the scorecard.

Aegis Sports Testing Services Report Card. Mr. Byrd provided the Committee with the Aegis Sports Testing Services Report Card for academic year 2016-2017. Mr. Byrd noted that UNC Charlotte's number of positive tests is well below the average for all other schools using Aegis' services. Mr. Byrd stated that in-house drug testing results do not get shared with the NCAA; rather, the NCAA performs a separate drug test with different parameters at other times throughout the year.

Athletic Department Update. Ms. Rose updated the Committee on fall sports. Ms. Rose also distributed a *Sports Business Journal* article on alcohol served at sporting events and gave an update on alcohol being served at football games in “Norm’s Tavern.”

Athletics Committee Annual Report Schedule. Ms. Schulte reviewed the annual report schedule with the Committee. No changes were made.

Adjournment. There being no further business, Ms. Schulte adjourned the meeting.

Submitted: Judy Rose 11-28-17  
Judy Rose Date  
Director of Athletics

Approved: Susan D. DeVore 11/28/17  
Susan D. DeVore Date  
Chair  
Athletics Committee



**The University of North Carolina at Charlotte  
Board of Trustees**

**Facilities and Physical Properties Committee Meeting**

Wednesday, October 11, 2017, 10:30 a.m.

Popp Martin Student Union, Room 340A

**Open Session Minutes**

Present

Theresa J. Drew, Chair  
Dennis Bunker  
Dhiaa Jamil

Absent

Fred W. Klein Jr.

Staff/Guests in Attendance

Philip Dubois, Chancellor  
Beth Hardin, Vice Chancellor for Business Affairs  
Phil Jones, Associate Vice Chancellor for Facilities Management  
Richard LaLiberte, Real Estate Manager  
Cory Brouwer, Director, Bioinformatics Services Division  
Anne Brown, Associate Vice Chancellor for Finance  
Greg Verret, Interim Director for Treasury  
Chris Bates, Assistant Vice Chancellor for Administration  
Nelda Tatum, Executive Assistant, Business Affairs  
Anna Clark, Executive Assistant, Chancellor's Office

Call to Order. Ms. Drew called the meeting to order and reminded committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of the Minutes. Ms. Drew requested action on the April 20, 2017, meeting minutes of the Facilities and Physical Properties Committee.

Action. On a motion by Mr. Jamil, seconded by Mr. Bunker, the Committee unanimously approved the April 20, 2017, Facilities and Physical Properties Committee meeting minutes.

Update on Previously Approved Health and Wellness Center and Scott Hall Debt Issuance.

Ms. Hardin reported on the debt issuance for the new Health and Wellness Center and the Scott Hall renovation and for the refinancing of the Elm, Maple, and Pine residence halls. Ms. Hardin stated that the Board of Governors approved this debt issuance at its September 8, 2017, meeting.

Ms. Hardin reported that the University's rating agencies, Moody's and Standard & Poor's, both reaffirmed their ratings for the University, with Moody's giving the University an Aa3 and a Stable outlook and Standard & Poor's giving the University A+ rating with a Stable outlook. Ms. Hardin stated that both agencies cited the strong enterprise profile of the University, including growing demand and enrollment trends, consistently positive financial operations, strong operating and capital support the state, and a capable management team.

Request for Capital Authorization—Energy Projects—Phase I.

Mr. Jones, Associate Vice Chancellor for Facilities Management, stated that the University has retro-commissioned energy-inefficient buildings and that this process has improved energy consumption by 33 percent. Mr. Jones stated that lighting in the Bioinformatics and the King Building has been upgraded and that the University will continue to retro-commission other older buildings using carry-forward funds.

Ms. Drew requested a motion to approve the capital authorization for Energy Projects—Phase I.

Action. On a motion by Mr. Jamil, seconded by Mr. Bunker, the Committee unanimously recommended that the Board authorize the University to undertake a capital improvement project, Energy Projects—Phase I, with a budget of \$488,670.

Request for Approval of Capital Project Designer Selection—Moore Hall Renovation.

Ms. Hardin stated that since the Moore Hall Renovation was presented to the committee that interviewed the potential designers, Student Affairs and Business Affairs staff have reviewed whether new construction or renovation would be most appropriate. Ms. Hardin stated that typically when a renovation costs 65 percent or more of what it would cost to build a new building, new construction is appropriate.

Chancellor Dubois stated that as the University considers whether to renovate Moore Hall or construct a new building, the University must also decide how much housing it needs. Chancellor Dubois noted that private housing is being built all around campus. Chancellor Dubois stated that the University should be able to house 80 percent of its freshman class, but he also noted that Levine Scholars are the only students required to live on campus.

Ms. Hardin stated that Wilson Jones, a University housing project analyst, will do an analysis to help staff decide whether Moore Hall should be renovated or demolished. Ms. Hardin stated that the Committee and the Board should continue the process for approval of renovation in case the analyst recommends renovation as the best path for the Moore Hall project.

Mr. Jones and Mr. Bunker agreed that the University should keep renovation and construction projects at a relatively low price point so that living on campus remains affordable for students.

Ms. Drew requested a motion to approve the capital project design selection for the Moore Hall Renovation.

Action. On a motion by Mr. Bunker, seconded by Mr. Jamil, the Committee unanimously recommended that the Board approve the selected designer, Gensler, Architecture, Design & Planning, P.C., and first and second alternates Moseley Architects and LS3P Associates, Ltd., for the Moore Hall Renovation project.

Requests for Ratification of Capital Project Designer Selection—Career Center Renovation and Reclaimed Water Project.

*Career Center Renovation.* Mr. Jones stated that the space that the Career Center will occupy was vacated in the Counseling Center’s move to a new building. Mr. Jones noted that the space is contiguous to the J. Murrey Atkins Library. Mr. Jones stated that planned improvements will enhance the Center’s main lobby and reception area, office, conference room, meeting spaces, employer interview rooms, and support areas. This project was authorized for \$2,000,000.

Mr. Jones stated that the selection committee recommended that the Committee approve the following designers for the Career Center Renovation:

Selected: Little Diversified Architectural Consulting, Inc.  
1<sup>st</sup> Alternate: Lambert Architecture + Interiors  
2<sup>nd</sup> Alternate: Creech & Associates, PLLC

Ms. Drew requested a motion to approve the capital project designer selections for the Career Center Renovation.

Action. On a motion by Mr. Bunker, seconded by Mr. Jamil, the Committee unanimously ratified the selected designer, Little Diversified Architectural Consulting, Inc., and first and second alternates Lambert Architecture + Interiors and Creech & Associates, PLLC, for the Career Center Renovation.

*Reclaimed Water Project.* Mr. Jones stated that the \$2.1 million Reclaimed Water Project will reduce potable water needs throughout campus by supplying reclaimed water from the Mallard Creek Water Reclamation Facility for cooling tower makeup, irrigation, and other non-potable water needs.

Mr. Jones stated that the design and construction layout of the reclaimed water lines will serve existing regional utility plants supplying the EPIC and PORTAL buildings as well as connections to existing irrigation systems. Mr. Jones stated that the selection committee recommended that the Committee approve the following designers for the Reclaimed Water Project:

Selected: AECOM Technical Services of North Carolina  
1<sup>st</sup> Alternate: Thomas & Huton Engineering Co.  
2<sup>nd</sup> Alternate: Gavel & Dorm Engineering, PLLC



Ms. Drew requested a motion to approve the capital project designer selections for the Reclaimed Water Project.

Action. On a motion by Mr. Bunker, seconded by Mr. Jamil, the Committee unanimously ratified the selected designer, AECOM Technical Services of North Carolina, and first and second alternates Thomas & Huton Engineering Co and Gavel & Dorn Engineering, PLLC, for the Reclaimed Water Project.

Request for Authorization to Acquire by Lease—Warehouse Storage Lease: Surplus Storage. Mr. Jones stated that the University's current two-year lease for warehouse storage will expire on December 31, 2017. Mr. Jones stated that the University currently leases a 9,120 square foot warehouse space for surplus storage.

Action. On a motion by Mr. Jamil, seconded by Mr. Bunker, the Committee unanimously recommended that the Board authorize the University to lease warehouse storage at a rental cost of \$84,000 for an additional two-year term.

Request for Authorization to Acquire by Lease—Kannapolis Core Lab: Research Office Expansion. Mr. Jones stated that UNC Charlotte has a significant presence at the North Carolina Research Center (NCRC) and needs to expand its research and office space there.

Dr. Cory Brouwer, Director of Bioinformatics Services Division and Associate Professor, stated that the number of faculty and graduate students has expanded significantly and that UNC Charlotte has filled all of its currently assigned space and will need additional space to accommodate its seven-year personnel plan. Dr. Brouwer stated that NC State University and UNC Chapel Hill have allowed UNC Charlotte to share their spaces at no cost, but both of those universities now need their space that UNC Charlotte staff and students have occupied. Dr. Brouwer stated that the University's research focus is human health and nutrition and that, as the only participating institution that has a bioinformatics department, UNC Charlotte has a strong collaborative relationship with the other universities at NCRC. Dr. Brouwer noted that eight universities are represented at NCRC and that the universities' collaboration with private industry is thriving as well.

Mr. Jones stated that NCRC is a unique research campus and that in many cases its physical work spaces are customized to research lab specifications and lease rates reflect those higher costs. Mr. Jones stated that the University has negotiated considerable savings, including having janitorial and utility costs included in the base rent.

Mr. Jones stated that the University requests authorization to lease an additional 4,460 square feet of office space adjacent to its existing space for a seven-year term at \$37.40 per square foot, with an initial annual cost of \$316,404.00 per year, which will equal \$2,317,025 for the initial seven-year term. Mr. Jones noted that subsequent rents will increase at 1.5 percent annually.

Ms. Drew requested a motion to authorize the Kannapolis Core Lab: Research Office Expansion.

Action. On a motion by Mr. Bunker, seconded by Mr. Jamil, the Committee unanimously recommended that the Board of Trustees approve the request to lease additional research and office space at a cost of \$2,317,025 for the initial seven-year term at the North Carolina Research Campus in Kannapolis.

Motion to Convene in Closed Session. Ms. Drew called for a motion for the Committee to convene in closed session.

Action. On a motion by Mr. Jamil, seconded by Mr. Bunker, the Board convened in closed session pursuant to the following General Statute of the State of North Carolina: *N.C.G.S. §143-318.11(a)(5), to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.*

#### Closed Session

*Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.*


#### Open Session

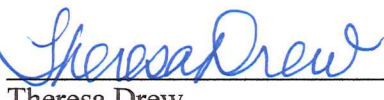
Motion to Resume in Open Session. Ms. Drew called for a motion for the Committee to resume in open session.

Action. On a motion by Mr. Jamil, seconded by Mr. Bunker the Committee convened in open session.

Capital Projects Update. Mr. Jones stated that the Health and Wellness Center, Admissions and Visitors Center, and the Belk Plaza projects are within budget.

Adjournment. There being no further business before the Committee, the meeting was adjourned.

Submitted:  11/30/2017  
Elizabeth A. Hardin Date  
Vice Chancellor for Business Affairs

Approved:  11/28/17  
Theresa Drew Date  
Chair, Facilities and Physical Properties Committee



**The University of North Carolina at Charlotte  
Board of Trustees**

Wednesday, October 11, 2017, 12:00 p.m.  
Popp Martin Student Union, Room 340A

**Open Session Minutes**

Presiding: Joe L. Price, Chair  
Assistant Secretary: Kim Bradley, Chief of Staff

Present

Tracey B. Allsbrook  
Dennis N. Bunker III  
Sharon Allred Decker  
Theresa J. Drew  
Dhiaa Jamil  
J. Brett Keeter  
Fred W. Klein Jr.  
Laura A. Schulte  
Michael L. Wilson  
Teross W. Young Jr.

Absent

Susan D. DeVore  
Mary Ann Rouse

Staff/Guests in Attendance

Philip L. Dubois, Chancellor  
Jonathan Adams, Associate Dean of Students and Director of Student Conduct  
Jeff Baker, Chief of Police  
Kevin Bailey, Vice Chancellor for Student Affairs  
Kim Bradley, Chief of Staff and Assistant Secretary to the Board  
Rob Bryan, Board of Governors Liaison to UNC Charlotte  
Susan Burgess, Chief Compliance Officer  
Philip Byers, Member of the Board of Governors  
Anna Clark, Assistant to the Chief of Staff  
Celeste Corpening, Staff Council Vice Chair  
Tina Dadio, University Records Officer  
Christine Reed Davis, Dean of Students  
Abby Decker, member of the public

Betty Doster, Special Assistant for Constituent Relations  
Shari Dunn, Senior Executive Assistant to the Chancellor  
Sarah Edwards, Associate General Counsel  
Beth Fischer, Executive Director of University Development  
Beth Hardin, Vice Chancellor for Business Affairs  
Jim Hoppa, Senior Associate Vice Chancellor for Student Affairs  
Jesh Humphrey, Vice Chancellor and General Counsel  
Melva Jenkins, Administrative Support Associate  
Ryan Johnson, American Council on Education Fellow  
Phil Jones, Associate Vice Chancellor for Facilities  
Rich Leeman, Faculty Council President  
Jennifer Newell, Title IX Coordinator  
Joan Lorden, Provost and Vice Chancellor for Academic Affairs  
Jay Raja, Senior Associate Provost  
Judy Rose, Director of Intercollegiate Athletics  
Sam Sears, Associate General Counsel  
Brenda Shue, Executive Assistant to the Chancellor  
Niles Sorensen, Vice Chancellor for University Advancement  
Jennifer Walker, Title IX Coordinator  
Jennifer Ward, Liaison to the Board of Trustees and the Chancellor's Cabinet  
Stephen Ward, Executive Director, University Communications  
Cassandra Wright, Executive Assistant to the Chief of Staff  
Bob Wilhelm, Vice Chancellor for Research and Economic Development  
Leslie Zenk, Assistant Provost  
Raheel Qureshi, Interim Director of Internal Audit

Call to Order. Mr. Price called the meeting to order and reminded members of the Board of their duty to avoid conflicts of interest and appearances of conflicts under the State Government Ethics Act in accordance with Chapter 138A of the North Carolina General Statutes and advised the Trustees to make him aware of any conflict of interest or any appearance of a conflict of interest with respect to any matters coming before the Board at any time during this meeting. No conflicts of interest were reported.

Introductions and Announcements. Mr. Price thanked the trustees who were able to participate in the recent visit from the new members of the Board of Governors.

Mr. Price reminded the trustees about several upcoming events:

- The Chancellor's Speaker Series, on Thursday, October 19.
- The UNC General Administration workshop for members of all University of North Carolina boards of trustees, November 1.
- The final Board meeting for the calendar year, Wednesday, November 28.

Mr. Price encouraged the trustees to attend one of the two commencement ceremonies on Saturday, December 16. Mr. Price also reminded the trustees that they are invited to attend the 2018 Association of Governing Boards' National Conference on Trusteeship, April 22-24 in San Francisco.

Mr. Price stated that he had recently attended a dinner with fellow chairs of the UNC institutions' boards of trustees and that the meeting was informative and productive.

Introduction of New Board of Governors Liaison. Mr. Philip Byers, outgoing liaison to the Board of Governors, stated that his work on behalf of UNC Charlotte had been a great experience and that he plans to stay involved in supporting the University. Mr. Byers introduced Rob Bryan, UNC Charlotte's new liaison to the Board of Governors and stated that Mr. Bryan will be a strong advocate for the University.

Remarks from Board of Governors Liaison. Mr. Bryan thanked Mr. Byers for his introduction and for his work with UNC Charlotte. Mr. Bryan stated that he is excited about working with UNC Charlotte and has many connections to the University. Mr. Bryan also stated that he frequently receives positive feedback about UNC Charlotte's strong leadership and operations from members of the Board of Governors and the North Carolina legislature. Mr. Bryan stated that he serves on the Educational Planning and Strategic Planning committees and will support UNC Charlotte's interests in those committees.

Approval of Minutes. Mr. Price noted that because of an issue with the Board's digital boardbook, the September 20, 2017, minutes would be delayed to the next Board meeting. Mr. Price requested action on the minutes of the April 20 and July 26, 2017, meetings of the Board of Trustees.

Action. On a motion by Mr. Wilson, seconded by Mr. Young, the Trustees approved the April 20 and July 26, 2017, Board of Trustees meeting minutes.

Remarks by the Chancellor. Chancellor Dubois stated that Mr. Bryan's efforts to increase the cap on fundraising maximums was very important to UNC Charlotte, and he thanked Mr. Bryan for his work. The Chancellor stated that a record fall enrollment of 29,317 ranks UNC Charlotte as the third largest campus in the UNC system. The Chancellor shared data on enrollment growth, noting that increasing enrollment has been critical to the University's ability to fund nearly \$30 million in staff and faculty salary adjustments. Chancellor Dubois noted that Sherrie High, UNC Charlotte's budget director, represents the University on the Board of Governors' Funding Model Task Force Committee. The Chancellor noted that new state budgeting procedures will delay the allocation of new enrollment increase funding until late 2017.

Chancellor Dubois stated that the University has allocated \$15 million in recurring funding, which will be used in part for a \$2.7 million strategic salary adjustment for full-time faculty and the creation of 33 new faculty positions, and \$10 million in one-time funding for renovations, repairs, and equipment purchases.

The Chancellor noted that the University has filled several key positions, including a new vice chancellor for Student Affairs, Kevin Bailey, and a new director of Internal Audit, Jennifer Walker.

The Chancellor stated that the University celebrated its 71<sup>st</sup> annual Founder's Day in mid-September, which was also the one-year anniversary of a police shooting near the University's campus and civil unrest in uptown Charlotte. The Chancellor stated that Student Affairs and Academic Affairs had organized a number of activities to allow students and faculty to reflect on the events of the previous year.

The Chancellor also discussed a recent incident in which a student posted a racially inflammatory sign in a residence hall. The Chancellor stated that the incident prompted the University to open a discussion about race and inclusion on campus.

The Chancellor reported that the University has continued its effort to establish early outreach programs for middle school students in partnership with Charlotte Mecklenburg Schools, Communities in Schools, and Central Piedmont Community College.

The Chancellor also reported that the University is communicating with the Opportunity Task Force about the UCity Family Zone, a collaboration with several community organizations focused on addressing issues related to disparities in income, healthcare, housing, and education. Chancellor Dubois stated that Professor Mark DeHaven of the College of Health and Human Services is leading the initiative and will be invited to speak to the Board at a later date.

The Chancellor stated that the first class of freshmen at the Charlotte Teaching Early College was enrolled in fall 2017 and the first class of students at Charlotte Engineering Early College entered their senior year this fall. The Chancellor noted that fundraising for permanent structures for the two schools has been slow and he welcomed suggestions from the Board about potential sources of private support.

The Chancellor stated that UNC Charlotte and Charlotte Mecklenburg Schools are discussing a potential candidate school for the lab school that the University has been obligated to create by act of the General Assembly. The Chancellor stated that the target date for the school is fall 2019.

The Chancellor discussed his decision to return the University to full five-day class scheduling in fall 2018.

The Chancellor stated that Dr. Lorden and three faculty members have met to discuss the development of a joint graduate certificate or degree program in legal studies.

The Chancellor also stated that the University's financial statements for fiscal year 2017 have been closed. The Chancellor noted that the University's Moody's and Standard and Poor's credit ratings have been reaffirmed and that the University has had a 160 percent increase in total assets since 2007 and has a current net position of \$1.1 billion.

The Chancellor noted that the Counseling Center building has been completed and will be completed on October 30. The Chancellor also discussed other construction projects in design or in construction, including the University Career Center, the Academic Complex, the Belk Plaza renovation, the Undergraduate Education building, the Science building, and Scott Hall. The

Chancellor stated that the new health and wellness center, for which site work has begun, will be called the University Recreation Center, or UREC. The Chancellor stated that the University's rapid enrollment growth is allowing the University to build UREC with no additional debt service fees and an operating fee of \$50 phased in over a five-year period at \$10 per year. The Chancellor presented a video simulation of UREC. Mr. Wilson stated that the University competes for educating funding and that UREC, which students voted for twice, exemplifies the type of asset that helps the University increase enrollment.

The Chancellor stated that the Lynx Blue Line is still expected to begin operations in March 2018 and that unlimited access to light rail and all other public transportation modes will be \$50 for students and \$75 for faculty and staff per year. Ms. Decker asked whether the demand for on-campus housing is expected to change once light rail transportation is available. Chancellor Dubois stated that the University is waiting to see what effect light rail has on housing demand and stated that the University's goal is to house the 80 percent of freshman who choose to live on campus.

Chancellor Dubois stated that the Medical Education Task Force is developing a plan that will alleviate a predicted shortage of family medicine physicians by educating and retaining doctors in the Charlotte region.

Campaign Update. Mr. Sorensen introduced Ms. Fischer. Ms. Fischer thanked the trustees for their support of the capital campaign and credited their engagement for the campaign's strong success. Ms. Fischer stated that the campaign currently has \$10 million in verbal commitments and has seen overall increases in support for all campus units. Ms. Fischer also noted several non-monetary campaign outcomes, including the number of unique donors, and she thanked Ms. Doster for her effort to engage new donors. Ms. Fischer noted that current and retired faculty and staff have contributed more than \$8 million to the campaign. Ms. Fischer also noted that the "49 Hours of Giving" event engaged 592 first-time donors and resulted in 1,410 individual gifts. Ms. Fischer reported that gifts from the 2017 Giving Green event currently total more than \$140,000.

Hotel and Conference Center Update. Mr. Sorensen reported on plans for a hotel and conference center on land owned by the UNC Charlotte Foundation. Mr. Sorensen stated that the development will be a Marriott property with 226 rooms and a 15,000-square-foot conference center. Mr. Sorensen explained the funding model and stated that the current funding gap is \$10 million. Mr. Sorensen stated that any involvement from the City of Charlotte will be more likely if the University ensures that conferencing capabilities connect the conference center with UNC Charlotte Center City.

Alcohol Education, Treatment, and Enforcement Programs. Chief Baker, Ms. Davis, and Dr. Spano presented an overview of alcohol education, treatment, and enforcement at UNC Charlotte. Dr. Spano discussed which campus units share responsibility for education and prevention and for enforcement and he discussed state and local collaborations related to student alcohol use. Dr. Spano discussed the National College Health Assessment's findings from 2009 to 2017, and he noted that 33 percent of UNC Charlotte students report that they do not consume alcohol and that many others report that they do not drink frequently and only in moderation. Dr. Spano noted that less than 30 percent of UNC Charlotte students report binge drinking, compared to 35 percent

in a national sample of college and university students. Dr. Spano also discussed a number of education and prevention efforts, including online education, classroom outreach, campus speakers, and alcohol-free tailgating opportunities. Dr. Spano discussed options for student assistance through Counseling and Psychological Services and the Student Health Center, as well as resources such as the Collegiate Recovery Community, which includes peer support and Alcoholics Anonymous and Narcotics Anonymous meetings.

Ms. Davis discussed the enforcement of University policies related to student conduct and alcohol and the University's "help-seeking protocol," which allows students to seek help for themselves or others without risking a negative conduct record. Ms. Davis also discussed "Think About It" training, which includes substance abuse education and is provided to every new UNC Charlotte student. Ms. Davis noted that student conduct data indicate that alcohol violations have trended down since 2014-2015, with 162 students found responsible for alcohol violations in the 2016-2017 academic year.

Chief Baker discussed law enforcement related to alcohol and reiterated that UNC Charlotte has seen a continuous decrease in alcohol violations. Chief Baker stated that the University has a unique, consistent method for dealing with students, using violations and campus appearance tickets to push students into alcohol treatment.

Mr. Spano discussed future goals for alcohol programs, including increasing the number of incoming students completing the "Think About It" program, identifying a University-wide bystander intervention program, and creating a marketing campaign that will inform students about available resources and educate them about the help-seeking protocol.

Ms. Drew commended Chief Baker, Ms. Davis, and Mr. Spano for their work and stated that she appreciates the value of the help-seeking protocol.

Free Speech. Mr. Humphrey introduced Associate General Counsel Sam Sears. Ms. Sears discussed three recent first amendment issues on campus. Ms. Sears reviewed general legal principles related to free speech, including First Amendment law; concepts related to unprotected speech; time, place, and manner restrictions on speech; and UNC Charlotte policy. Ms. Sears also discussed free speech situations specific to campuses.

Chancellor Dubois stated that UNC Charlotte has always disciplined students who interrupt campus speakers. The Chancellor discussed his experience with free speech issues at the University of Wyoming.

Report of the Facilities and Physical Properties Committee. Ms. Drew presented a motion from the Facilities and Physical Properties Committee to approve the capital authorization for Energy Projects—Phase I, with a budget of \$488,670.

Action. The Board unanimously authorized the University to undertake the capital improvement project Energy Projects—Phase I with a budget of \$488,670.



Ms. Drew presented a motion from the Committee to approve the selected capital project designer, Gensler, Architecture, Design & Planning, P.C., and first and second alternates Moseley Architects and LS3P Associates, Ltd., for the Moore Hall Renovation project.

Action. The Board unanimously approved the selected capital project designer, Gensler, Architecture, Design & Planning, P.C., and first and second alternates Moseley Architects and LS3P Associates, Ltd., for the Moore Hall Renovation project.

Request for Authorization to Acquire by Lease—Warehouse Storage Lease: Surplus Storage. Ms. Drew presented a motion from the Committee to authorize the University to lease warehouse space for the purpose of surplus storage.

Action. The Board of Trustees unanimously authorized the University to lease warehouse storage at a cost of \$84,000 for an additional two-year term.

Request for Authorization to Acquire by Lease—Kannapolis Core Lab: Research Office Expansion. Ms. Drew requested a motion to authorize the University to lease additional research and office space for the Kannapolis Core Lab at the North Carolina Research Campus at a cost of \$2,317,025 for an initial seven-year term.

Action. The Board of Trustees unanimously authorized the University to lease additional research and office space for the Kannapolis Core Lab at the North Carolina Research Campus at a cost of \$2,317,025 for an initial seven-year term.

Ms. Drew reviewed two additional requests ratified by the Facilities and Physical Properties Committee.

Report of the Executive Committee. Mr. Price reported that Human Resources staff had updated the Executive Committee on its annual Employee Relations Report, which is prepared annually to summarize disciplinary actions and grievances, retirement and other separations from employment, and unemployment compensation. Mr. Price stated that the Committee had approved changes to the plan for the Bank of America Endowed Chair in Computing and Informatics.

Mr. Price stated that closed session items of the Executive Committee would be reported in the Board's closed session. Mr. Price asked Mr. Humphrey to present a change to the University's Procedure for Resolving Faculty Grievances.

Procedure for Resolving Faculty Grievances. Mr. Humphrey presented a change to the Procedures for Resolving Faculty Grievances (Arising under Section 607(3) of The Code of the University of North Carolina). Mr. Humphrey stated that the appointment term of the University's mediation coordinator is being changed to three years to make the term consistent with the Standing Rules of the Faculty. Mr. Price presented a motion from the Executive Committee to approve the change to the Procedures for Resolving Faculty Grievances.

Action. The Board of Trustees unanimously approved the change to the Procedures for Resolving Faculty Grievances.

Report of the Academic and Student Affairs Committee. Mr. Wilson reported that history professor Dr. John David Smith had shared a summary of his book titled *Four Decades of Research in American Racial Thought* and had discussed his current research into the history of the slave reparations movement and the various forms that reparations have taken. Mr. Wilson also stated that Sarah Edwards, associate general counsel, had presented the Committee's annual Title IX appeals training.

Report of the Athletics Committee. Ms. Schulte reported on the meeting of the Athletics Committee in the absence of the committee chair, Susan DeVore. Ms. Schulte stated that Athletics staff had reviewed data on student-athletes' majors and minors for spring 2017, the top ten majors for student-athletes in spring 2017, and a clustered courses. Ms. Schulte stated that Athletics staff had also reviewed the academic progress rate for student-athletes and noted that the APR of nearly all UNC Charlotte athletic teams is above average. Ms. Schulte stated that Athletics staff also updated the Committee on hazing education for student-athletes and that Ms. Rose had presented the sports expectations for each Athletics team. Ms. Schulte also reported that drug testing for student-athletes in 2016-2017, voluntarily requested by Athletics, resulted in a very low number of positive tests. Ms. Schulte stated that Ms. Rose had updated the Committee on fall sports and on alcohol service at football games.

Report of the Audit, Compliance, and Enterprise Risk Management Committee. Ms. Schulte stated that the Committee had received an update on the Annual Audit Plan for fiscal year 2018, audits conducted, and the status of active findings since the last committee meeting. Ms. Schulte stated that the Internal Audit Department's 2016-2021 audit plan was presented and that the Committee has approved changes to the Internal Audit Charter. Ms. Schulte stated that Ms. Burgess had updated the Committee on the 2017 Annual Security and Fire Safety Report and on a number of compliance initiatives. Ms. Schulte stated that closed session items of the Audit, Compliance, and Enterprise Risk Management Committee would be reported in the Board's closed session.

Report of the Student Government Association (SGA). Ms. Allsbrook updated the Board on Student Government fall elections. Ms. Allsbrook stated that the annual campus safety tour, which is a volunteer walk focused on identifying safety concerns on campus, is scheduled for November 19.

Report of the University Faculty Council. Dr. Leeman reported that the Faculty Council is reviewing Universities policies and procedures related to the FERPA notification, posthumous and in memoriam degrees, the add/drop period, classroom attendance during the add/drop period, special topics courses, special faculty appointments, and how to involve part-time faculty in the faculty governance structure. Dr. Leeman also reported that the Faculty Council is undertaking several larger projects, including evaluating whether the University should continue to require students to take their last 30 hours at UNC Charlotte or whether a more flexible policy would be beneficial; examining graduate student funding; increasing student participation in course evaluations; addressing new certification requirements for online courses; evaluating the implementation of the change to a Monday-Wednesday-Friday course schedule in 2017-2018; and considering the establishment of a University-wide teaching award for non-tenure-track, full-time faculty.

Report of the University Staff Council. Ms. Corpening, reporting in Staff Council Chair Penny Stevens' absence, stated that the Staff Council Fall Festival was held October 10 and benefitted Rooms in the Inn, a nonprofit organization that partners with universities to provide shelter and food for the homeless. Ms. Stevens stated that Krissy Kaylor and Joy Finney from Human Resources had attended a Staff Council meeting to discuss employee benefits and the open enrollment period. Ms. Stevens stated that Chancellor Dubois and Ms. Bradley will attend the November Staff Council meeting.

Motion to Convene in Closed Session. Mr. Price called for a motion for the Board to convene in closed session.

Action. On a motion by Ms. Rouse, seconded by Ms. Wilson, the Board convened in closed session pursuant to the following General Statutes of the State of North Carolina:

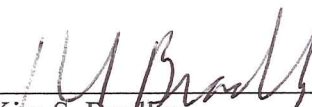
- a. *N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7;*
- b. *N.C.G.S. §143-318.11(a)(3), to consult with and receive advice from counsel;*
- c. *N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual, public officer or employee, or prospective public officer or employee; and*

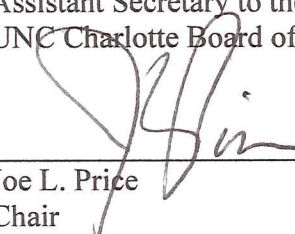
**Closed Session**

*Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.*

**Open Session**

Adjournment. There being no additional items, Mr. Price adjourned the meeting.

Submitted:  11/28/17  
Kim S. Bradley Date  
Assistant Secretary to the Board  
UNC Charlotte Board of Trustees

Approved:  28-NOV-17  
Joe L. Price Date  
Chair  
UNC Charlotte Board of Trustees