



UNIVERSITY OF NORTH CAROLINA  
**CHARLOTTE**

**The University of North Carolina at Charlotte  
Board of Trustees**

**Audit, Compliance, and Enterprise Risk Management Committee Meeting**  
Tuesday, November 29, 2022, 8:30 – 9:30 a.m.  
Popp Martin Student Union, Room, Room ABDE

**Open Session**

Present:

Christine Katziff, Chair  
Sasha Weintraub, Vice Chair  
Dennis Bunker III  
Susan Decker (*via Zoom*)  
Susan DeVore, *ex officio*

Staff/Guests in Attendance (including via Zoom)

Sharon Gaber, Chancellor  
Rich Amon, Vice Chancellor for Business Affairs  
John Bogdan, Associate Vice Chancellor for Safety and Security  
Kim Bradley, Chief of Staff and Assistant Secretary to the Board of Trustees  
Anne Brown, Associate Vice Chancellor for Finance  
Mike Carlin, Vice Chancellor for OneIT and Chief Information Officer  
Anna Clark, Executive Assistant to the Chief of Staff  
Tina Dadio, University Public Records Officer/Paralegal  
Shari Dunn, Senior Executive Assistant to the Chancellor  
Steven Dunham, Chief Risk Officer  
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel  
Melva Jenkins, Administration Liaison for University Governance  
Doug Lape, Director of Parking and Transportation Services  
Joan Lorden, Provost and Vice Chancellor for Academic Affairs  
Brian Mosley, Technology Analyst  
Mark Price, Manager, Desktop Support, OneIT  
Michelle Reinken, Director of Civil Rights and Title IX/Title IX Coordinator  
Erica Solosky, Associate General Counsel and Interim Director of Ethics, Policy, & Compliance  
Sean Stallings, ITV Classroom Engineer/Content Producer  
Natasha Stracener, AISLE Onsite Zoom Support  
Tarveras Rogers, IT Auditor, Certified Information Systems Auditor  
Jennifer Walker, Chief Audit Officer  
Ben Willis, Chief Information Security Officer

Call to Order. Ms. Katziff called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and advised Committee members to notify her immediately if anyone should become

aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts were reported.

Approval of Minutes. Ms. Katziff requested action on the September 15, 2022, Audit, Compliance, and Enterprise Risk Management Committee meeting minutes.

Action. On a motion by Mr. Bunker, seconded by Dr. Weintraub, the Committee approved the September 15, 2022, Audit, Compliance, and Enterprise Risk Management Committee minutes.

Enterprise Risk Management (ERM) Update. Mr. Dunham provided the Committee with a brief Enterprise Risk Management update, including a revised risk dashboard he created based on the feedback of the Committee. Mr. Dunham noted that ERM will continue to monitor and update the Enterprise Risk Dashboard for review by the Chancellor and ACERM Committee. In February, Mr. Dunham will provide a more detailed update on employee retention and recruitment risk.

Internal Audit Update. Prior to updating the Committee on the Internal Audit Plan, Ms. Walker informed the Committee that, as a result of the Athletic Department Administrative Review conducted by Internal Audit, the Athletic Department is now in the process of working with the University Archivist and the Public Records Office to archive these records. Ms. Walker then provided an update of the FY 2023 Internal Audit Plan, along with a summary of internal audit reports issued this period, with no major outstanding findings reported. Ms. Walker presented the Internal Audit Charter to the Committee for its annual review and recommended no updates this year. Ms. Walker also presented on the FY 2022 Internal Audit Self-Assessment Maturity Model review that all state agencies are required to complete on an annual basis, and was happy to report that our Internal Audit Department achieved the highest score of all the universities in the UNC system. Mr. Bunker thanked Internal Audit for its good work and Enterprise Risk Management for the simplicity of the graphs presented in Mr. Dunham's presentation.

Motion to Convene in Closed Session. Ms. Katziff called for a motion to convene in closed session.

Action. On a motion by Dr. Weintraub, seconded by Mr. Bunker, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. *N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidential arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7; and*
- b. *N.C.G.S. §143-318.11(a)(3), to consult with and receive advice from counsel; and*
- c. *N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual, public officer or employee, prospective public officer or employee.*

Ms. Katziff excused all attendees except the Committee members, Chancellor Gaber, Dr. Amon, Ms. Bradley, Ms. Brown, Dr. Carlin, Ms. Clark, Ms. Dadio, Mr. Dunham, Mr. Humphrey, Dr.



Lorden, Mr. Price (*IT/AV Support*), Dr. Reinken, Ms. Solosky, Mr. Stallings (*IT/AV Support*), Ms. Stracener, (*IT/AV Support*), Mr. Stallings (*IT/AV Support*), Ms. Walker, and Mr. Willis.

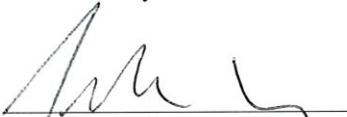
**Closed Session**

*Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.*

**Open Session**

Motion to Adjourn. Ms. Katziff requested a motion to adjourn.

Action. On a motion by Mr. Bunker, seconded by Dr. Weintraub, the meeting was adjourned.

*Submitted:*  2/8/23  
Jesh Humphrey Date  
Vice Chancellor for Institutional Integrity and  
General Counsel

*Approved:*  2/8/23  
Christine Katziff Date  
Chair  
Audit, Compliance, and Enterprise Risk  
Management Committee



**The University of North Carolina at Charlotte  
Board of Trustees**

**Executive Committee Meeting**

Tuesday, November 29, 2022 9:40–10:40 a.m.  
*Popp Martin Student Union, Room 340 ABDE*

**Open Session Minutes**

Present

Susan DeVore, Chair  
John Bailey  
Dennis Bunker III  
Christine Katziff  
Brett Keeter  
Fred Klein Jr.  
Tatiana Larson  
David Mildenberg  
Teross W. Young Jr.

Absent

Dontá Wilson

Staff/Guests in Attendance

Sharon Gaber, Chancellor  
Rich Amon, Vice Chancellor for Business Affairs  
Brad Bowen, Digital Media Communications – Video Support  
Kim Bradley, Chief of Staff and Assistant Secretary to the Board  
Anna Clark, Executive Assistant to the Chief of Staff  
Beth Crigler, Interim Vice Chancellor for University Advancement  
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer  
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel  
Joan Lorden, Provost and Vice Chancellor for Academic Affairs  
Brian Mosley, OneIT, Technology Analyst  
Marcus Pena, Emerging Media Communications, Remote Technician  
Mark Price, OneIT, Desktop Support, Manager  
Stephen Snipes, Assistant Director of Technical Services, Student Union and Cone Center  
Sean Stallings, Emerging Media Communications, ITV Classroom Engineer/Content Producer  
Natasha Stracener, Emerging Media Communications, EMC Manager, In-person Technician  
Leslie Zenk, Assistant Provost

Call to Order. Ms. DeVore called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State



Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Minutes. Ms. DeVore requested action on the Executive Committee meeting minutes from September 15, 2022, October 18, 2022, and November 15, 2022, as distributed.

Action. On a motion by Mr. Bunker, seconded by Mr. Young, the Committee unanimously approved the September 15, 2022, October 18, 2022, and November 15, 2022, meeting minutes.

Chair Updates. Ms. DeVore reported that the Executive Committee also unanimously approved via a 6-0-0 email vote, the appointment of Dr. Alicia Bertone as provost and vice chancellor for academic affairs.

Motion to Convene in Closed Session. Ms. DeVore requested a motion to convene in closed session.

Action. On a motion by Mr. Bunker, seconded by Mr. Young, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. *Pursuant to N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; and*
- b. *to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to N.C.G.S. §143-318.11 (a)(1);*
- c. *to prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award pursuant to N.C.G.S. §143-318.11 (a)(2).*

### **Closed Session**

*Closed session minutes are filed in the office of the assistant secretary to the Board of Trustees.*

### **Open Session**

Action on Appointment of the Dean of the College of Computing and Informatics. Ms. DeVore requested a motion to approve the appointment of Dr. Bojan Cukic as the Dean of the College of Computing and Informatics as presented in closed session.

Action. On a motion by Mr. Klein, seconded by Mr. Keeter, the Committee unanimously approved the appointment of Dr. Bojan Cukic as the Dean of the College of Computing and Informatics as presented in closed session.

Action on Faculty Tenure Recommendations. Ms. DeVore requested a motion to approve the

faculty tenure recommendations as presented in closed session.

Action. On a motion by Mr. Klein, seconded by Ms. Katziff, the Committee unanimously approved the faculty tenure recommendations as presented in closed session.

Action on Honorary Degree Nomination. Ms. DeVore requested a motion to approve the recommended recipient of an honorary degree as discussed in closed session.

Action. On a motion by Mr. Klein, seconded by Mr. Young, the Committee unanimously approved the recommended recipient of an honorary degree as discussed in closed session.

Action on Distinguished Service Award Nomination. Ms. DeVore requested a motion to approve the recommended recipient of the Distinguished Service Award as discussed in closed session.

Action. On a motion by Mr. Klein, seconded by Mr. Young, the Committee unanimously approved the recommended recipient for an honorary degree as discussed in closed session.

Ms. DeVore stated that the names of both the Honorary Degree and Distinguished Service Award recipients would be kept confidential until the appropriate time.

Adjourn. There being no other business, Ms. DeVore adjourned the meeting at 10:01 a.m.

Submitted: Kim S. Bradley 2/8/23  
Kim S. Bradley Date  
Assistant Secretary to the Board  
UNC Charlotte Board of Trustees

Approved: Susan D. DeVore 2-8-23  
Susan D. DeVore Date  
Chair  
UNC Charlotte Board of Trustees





**The University of North Carolina at Charlotte  
Board of Trustees**

**Advancement and Public Relations Committee Meeting**

Tuesday, November 29, 2022, 10:50 – 11:50 a.m.

*Popp Martin Student Union, Room 340I*

**Open Session Minutes**

Present

Susan DeVore, Board Chair  
Teross Young, Jr., Committee Chair  
Fred Klein, Jr.  
Wendy Grubbs  
Dennis Bunker III  
John Bailey  
Brett Keeter  
David Mildenberg

Staff/Guests in Attendance

Sharon Gaber, Chancellor  
Kellie Hunt Blue, UNC Board of Governors  
Betty Doster, Special Assistant to the Chancellor for Constituent Relations  
Beth Crigler, Interim Vice Chancellor for University Advancement  
Jenny Matz, Senior Director of Strategic Communications  
Jen Ames Stuart, Associate Vice Chancellor of University Communications  
Laura Sharpe, Senior Director of Special Projects  
Solange Tricanowicz, Director of Corporate Engagement

Call to Order. Mr. Young reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest in accordance with the State Government Ethics Act, Chapter 138A of the North Carolina General Statutes. He advised committee members to notify him immediately if anyone should become aware of a conflict of interest or any items that

may create the appearance of a conflict of interest during the meeting. No conflicts of interest were reported. Mr. Young called the meeting to order.

Approval of Minutes. Mr. Young requested action on the September 15, 2022, Advancement and Public Relations Committee meeting minutes as distributed.

Action. On a motion by Mr. Klein seconded by Ms. Grubbs, the Committee unanimously approved the September 15, 2022, meeting minutes.

Fundraising Update. Ms. Crigler presented year-over-year fundraising. She stated that as of October 31, the University raised more than \$9 million towards the annual \$65 million goal, nearly 9% more than last year's same time period. For perspective, the annual fundraising total for last year was \$74,556,159. Ms. Crigler then discussed the Athletics' Master Vision Plan and shared a video targeted to major gift prospects for Phase One of the Evergreen Master Vision Plan. She next discussed Giving Tuesday, which is today, November 29th. The goal is to raise \$100,000 and provide food for the Jamil Niner Student Pantry for an entire semester. The funds would primarily be used to purchase fresh food and produce, which has seen a 300% increase in costs since the Summer semester.

Following Ms. Crigler's report, there was discussion regarding the committee's role in the comprehensive campaign, which is currently in the silent phase. Ms. Crigler shared that this committee, along with the UNC Charlotte Foundation Board, will have a significant role in the campaign with more information regarding the committee's role to be shared as planning progresses in the coming months.

Legislative Update. Ms. Doster provided the committee an overview of the recent midterm election. She shared that Republicans hold a supermajority in the NC Senate and a majority in the NC House of Representatives. She further stated that UNC Charlotte is well represented in the Legislature, with 14 alumni serving in the North Carolina Legislature, compared to 1993 when only two alumni served in the NC Legislature. She reported that Alumnus Congressman Richard Hudson is Chair of the National Republican Congressional Committee and fifth highest ranking member. Ms. Doster next shared an overview of the legislative timeline for the next few months, including House and Senate Caucuses meeting to nominate the Speaker, President Pro Tem and other officers. Lastly, she shared that campus priorities will be submitted December 16 to the UNC System for review in January and legislative priorities will be approved by the UNC Board of Governors in February.

Niner Nation Week. Ms. Matz shared the success of Niner Nation Week, which has the goal of demonstrating the indelible impact of the University on Charlotte. She shared that from October 17th through October 23rd, the University hosted more than 8,000 guests across 40 events (not including the Homecoming football game); distributed over 27,500 Charlotte items; collaborated with 31 business partners; and garnered 10.2 million impressions on Niner Nation Week media




and social media mentions. Discussions are already underway as to how to continue to grow and improve Niner Nation Week next year.

University Communications 2021 – 2022 Academic Year End Analytics Review. Ms. Stuart provided an in-depth analysis of University Communications for the 2021–2022 Academic Year, excluding paid advertising or event-related communications. She reiterated the goals are to advance the University reputation, build the University brand, and optimize internal and external communication channels. Some key takeaways from the report include an increase in promoters and decrease in detractors from 2021 per the net promoter report from Hanover Research based on data collected from prospective students and parents, high school guidance counselors, and alumni. The score does not include data from engaged users. Additionally, the average engagement per social media post on the University’s main accounts increased 48.9% compared to the prior academic year and positive media coverage is at 98%.

Adjourn. There being no other business, Mr. Young requested a motion to adjourn. Upon a motion by Fred Klein seconded by Wendy Grubbs, Mr. Young adjourned the meeting.

Submitted:  2/8/23  
Beth Crigler Date  
Interim Vice Chancellor for Advancement

Approved:  2/8/23  
Teross Young Date  
Chair  
Advancement and Public Relations Committee



UNIVERSITY OF NORTH CAROLINA  
**CHARLOTTE**

**The University of North Carolina at Charlotte  
Board of Trustees**

**Academic and Student Life Committee Meeting**

Tuesday, November 29, 11:20 a.m - 12:20 p.m.

Popp Martin Student Union, Room 340F

**Minutes**

Present

Brett Keeter, Chair

Sasha Weintraub, Vice Chair

John Bailey

Tatiana Larson

Staff in Attendance

Kevin Bailey, Vice Chancellor for Student Affairs

Kim Bradley, Chief of Staff

Kellie Hunt Blue, University of North Carolina Board of Governors

Anna Clark, Executive Assistant to the Chief of Staff

John Daniels, Interim Vice Chancellor for Research

Betty Doster, Special Assistant to the Chancellor

Anthony Fodor, Professor, Department of Bioinformatics and Genomics

Susan Harden, Faculty President

Mike Hill, Director of Athletics

Joan F. Lorden, Provost and Vice Chancellor for Academic Affairs

Malin Pereira, Dean, Honors College

Leslie Zenk, Assistant Provost

Call to Order. Mr. Keeter called the meeting to order and reminded members of the Committee of their duty to avoid conflicts of interest and appearances of conflicts under the State Government Ethics Act in accordance with Chapter 138A of the North Carolina General Statutes and advised the Trustees to make him aware of any conflict of interest or any appearance of a conflict of interest with respect to any matters coming before the Committee at any time during the meeting. No conflicts of interest were reported.

Approval of Minutes. Mr. Keeter requested action on the minutes of the September 15, 2022 Academic and Student Life Committee meeting.

Action. On a motion by Dr. Weintraub, seconded by Mr. Bailey, the Committee unanimously approved the September 15 meeting minutes.

Honors College Overview. Dean Malin Pereira presented an overview of the Honors College which began with the origination of honors education at the University in 1968 and the founding




of the Honors College in 2003. She reported that the Honors College plays a strategic role at Charlotte, enhancing academic quality, influencing perceptions of prestige, and recruiting high-achieving students to the University, helping to fulfill multiple goals in our strategic plan. Incoming students can join one of the three major, 4-year honors programs, University Honors, Business Honors or Arts+Architecture Honors, which also accept students in their first or second year at the University. Additionally, she stated that University Honors and Business Honors students enjoy unique and challenging coursework with small class sizes and a range of programming such as internships, study abroad, and community service. Dr. Pereira illustrated how the Honors College has grown substantially in the past decade: students 100%; honors programs 50%; three full-ride and two tuition and fees merit scholarship program have been founded; all incoming students in UHP, BHP and AAHP now receive modest two-year scholarships; and multiple students have won or made finalist for competitive fellowship awards such as the Rhodes, Goldwater, and Pickering.

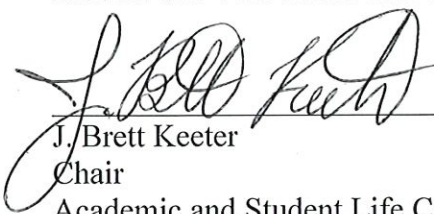
Welcome from University of North Carolina Board of Governors Representative. Governor Kellie Hunt Blue was welcomed to the committee meeting.

Research Spotlight: Precision Microbiome Engineering Research Center. Dr. Fodor presented an overview of the work done in the NSF Engineering Research Center for Precision Microbiome Engineering on exploring the “built” environment microbiome. He reported that in the last decade, a great deal of research has focused on the role of pathogenic and beneficial microbes that make up the human associated microbiome. He further reported that in a recently funded NSF grant, scientists at UNC Charlotte, Duke, NC A&T, NC State, and UNC Chapel Hill seek to build on this progress in order to understand how the microbes that live in the “built” environment, in which we spend ~90% of our time, contribute to human health. Dr. Fodor shared that the vision of the Precision Microbiome Engineering Research Center (PreMiEr) is to develop an integrated framework that enables the bioinformed design of smart and healthy built environments while also broadly advancing microbiome engineering technologies. UNC Charlotte holds the leadership responsibility for the data analysis core of this project that will integrate pipelines and analyses across the member campuses.

Other Business. Mr. Keeter introduced Mr. Hill to discuss the university’s recent announcement of new head football coach Biff Poggi.

Adjourn. There being no further business before the Committee, Mr. Keeter adjourned the meeting.

Submitted:  2/8/2023  
Alicia Bertone Date  
Provost and Vice Chancellor for Academic Affairs

Approved:  2/8/2023  
J. Brett Keeter Date  
Chair  
Academic and Student Life Committee



**The University of North Carolina at Charlotte  
Board of Trustees**

**Finance and Physical Properties Committee Meeting**

Tuesday, November 29, 2022

*Popp Martin Student Union, 340-I*

**Open Session Minutes**

Present

Fred Klein, Chair  
David Mildenberg  
Dennis Bunker  
Christine Katziff

Staff/Guests in Attendance

Rich Amon, Vice Chancellor Business Affairs  
Kevin Bailey, Vice Chancellor for Student Affairs  
Susan DeVore, Chair, Board of Trustees  
Sharon L. Gaber, Chancellor  
Anne Brown, Associate Vice Chancellor for Finance  
Kathryn Horne, Director of Planning, Design and Construction  
Doug Lape, Interim Associate Vice Chancellor for Business Services  
Rich Steele, Associate Vice Chancellor for Facilities Management  
Greg Verret, Director of Treasury Services  
Nelda Tatum, Board and Committee Specialist

Call to Order. Mr. Klein called the meeting to order and reminded committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interests were reported.

Approval of the Minutes. Mr. Klein requested approval of the September 15, 2022, minutes of the Finance and Physical Properties Committee (FPPC).

Action: On a motion by Mr. Bunker, seconded by Ms. Katziff the Committee unanimously



approved the minutes for the September 15, 2022, FPPC meeting.

2023-2024 Tuition and Fees Recommendation. Dr. Amon presented to the Committee the recommendation for a 3% increase in tuition for graduate resident students and undergraduate and graduate nonresident students beginning in the 2023-2024 school year. He reported that this proposed increase will support graduate student programs, student success initiatives, and undergraduate advising. He advised that there is no proposed increase in undergraduate resident tuition.

Action: On a motion by Mr. Bunker, seconded by Mr. Mildenberg, the Committee unanimously recommends the Board approve a 3% increase in Tuition for graduate resident students and undergraduate and graduate non-resident students, starting in the 2023-2023 school year.

2023-2024 Parking Rates Recommendation. Dr. Amon presented to the Committee the recommendation that parking rates should not increase. He reported that this is the fourth consecutive year that parking rates have not increased. He advised that visitor deck and mobile payment rates will remain the same for the sixth consecutive year.

Action: On a motion by Mr. Mildenberg, seconded by Mr. Bunker, the Committee unanimously recommends that the Board approve no increase in parking rates for the 2023-2024 school year.

2023-2024 Housing Rate Recommendation. Dr. Bailey presented to the Committee a request to increase housing rates by 2% for FY2024. He reported that Housing and Residence Life (HRL) has experienced inflationary increases to supplies, services, utilities, and personnel adjustments. He reported that the rate increase will address the inflationary pressure as well as provide funding for increased facility project costs, which were delayed during the pandemic. Dr. Bailey advised that the rate increase will also offset reduced double room rates in Scott and Holshouser to make them the lowest cost housing on campus.

Action: On a motion by Mr. Bunker, seconded by Ms. Katziff, the Committee unanimously recommends that the Board approve a 2% Housing rate increase for 2023-2024 with an associated rate decrease for Scott and Holshouser rooms.

2023-2024 Dining Recommendations. Dr. Amon stated that Chartwells, the dining administrator, is increasing its cost to the University by 8.4% because of significant food and food service inflation. He reported that the University decreased its commission rate in the last two years to offset prior Chartwells cost increases that kept meal plan rates affordable over the last few years. He concluded that the current cost increase is more than the Dining program can absorb through commission rate decreases and the program requests the ability to increase meal rate plans accordingly.

Action: On a motion by Mr. Mildenberg, seconded by Ms. Katziff, the Committee unanimously recommends the Board approve an 8.4% meal plan increase for FY24.



Request for Authorization – Atkins Library Air Handler Repair Unit (AHU) 3 Repair. Mr. Steele stated the air handler on the fourth floor in the Atkins Library needs repair. He reported that the air handler is a required component for operation of the building smoke control system and that the repair will help ensure the building meets the requirements of the life safety code.

Action: On a motion by Ms. Katziff, seconded by Mr. Mildenberg, the Committee unanimously recommends Board authorization to undertake a capital improvement project – Atkins Library Air Handler Unit 3 with a budget of \$1,000,000.

Requests for Ratification of Designer Selections. Mr. Steele presented two capital projects for designer selection ratifications – Stormwater Master Implementation Phase 1 and Master Plan Initiative.

*Stormwater Master Implementation Phase I.* Mr. Steele stated that on October 18, 2022, the selection committee interviewed three firms and recommended ratification of the selected designer McAdams and first and second alternates Surface 678 and SWCA Environmental Consultants for the Stormwater Master Implementation Phase I. This project will ensure that the university is in compliance with city ordinance and stormwater requirements. A regional approach including 30 possible locations has been identified for future stormwater control measures.

*Master Plan Initiative.* Mr. Steele stated that on October 4, 2022, the university selection committee interviewed three firms and recommended ratification of the selected firm, Page Southerland Page, Inc., with first and second alternates Smith Group, Inc. and Hanbury, respectively for the Master Plan Initiative. The 2010 Campus Master Plan will be updated to re-envision the plan for facilities and space for the next decade. The process will be managed by the consulting team that will engage with students, faculty, staff and the community. Both a steering committee and working group have been formed, including representation from the Board of Trustees, to review planning concepts.

Action: On a motion by Mr. Mildenberg, seconded by Ms. Katziff the Committee unanimously voted to ratify the selected designer McAdams and first and second alternates Surface 678 and SWCA Environmental Consultants, respectively for the **Stormwater Master Plan Implementation Phase 1 Project** and for the **Master Planning Initiative** the selected designer Page Southerland Page, Inc. and first and second alternates, Smith Group, Inc. and Hanbury, respectively.

Request to Modify Real Property Designated as a Millennial Campus. Dr. Amon provided background information on the Millennial Campus at UNC Charlotte including the latest expansion in 2014 that increased the Millennial-designated area to approximately 204 acres. Dr. Amon introduced the current opportunity to designate additional sections of campus for human performance training and research and reviewed a map that shows an additional 170 acres of campus proposed for Millennial designation. A resolution for the Board’s approval was provided for the Committee’s consideration.

Action: On a motion by Ms. Katziff, seconded by Mr. Mildenberg the Committee unanimously recommends Board approval of the resolution authorizing the University to modify Millennial-designated areas of campus.

Six-year Capital Plan Update. Mr. Steele stated that numerous additional minor R&R projects were included in the Six-year Capital Plan based on the guidelines provided by the System Office. No other substantive changes were made to the Preliminary Six-Year Plan previously reviewed.

Master Plan Update. Mr. Steele thanked the Board of Trustee members, Chairman Klein and Mr. Bunker for their help with the interviews for the campus master plan. He reported that the Master Plan will be finalized in Summer of 2024. He further reported that the Working Group includes representatives from major constituent groups across campus and from broader community groups as well. Page Southerland Page, Inc., (the selected consultant) has extensive national experience with master plans. Mr. Steele stated that this plan will address the physical campus needs to support the implementation of the “Shaping What’s Next” strategic plan.

Capital Improvement Projects Update. Mr. Steele reported that the construction industry continues to struggle with supply chain delays, cost escalation, and labor shortages.

- Phase XVI residence hall is on schedule to complete in early August 2023
- Cameron Second Floor \$5M lab fit-out authorization will be proposed to the BOG as an increase in project authorization (due to cost escalation).
- The 49<sup>th</sup> Acre student event venue and tailgating park opened a portion of the entry promenade before Homecoming. It will be finished next fall.
- Starbucks in the Atkins Library will open January 9, 2023.

Textbook Affordability Initiative. Dr. Amon shared a presentation with the Committee regarding the textbook affordability initiative, a program that is in partnership with Barnes and Nobel and is an opportunity for textbook savings to our students. He reported that the program, entitled First Day Complete, is set up to be a rental service for both physical and digital textbooks, which will allow us to reduce the cost of textbooks to around \$20 per credit hour, resulting in significant savings for students. NC A&T and UNC Greensboro are presently using this program and the targeted roll out for UNC Charlotte is fall 2023.

Financial Dashboard. Ms. Brown, shared the financial report summary where she discussed university revenues and expenses for FY22 and reviewed a document showing university expenses broken out by operating function.


University Budget Update. Mr. Smith provided the operations budget as of October, which shows the university operating budgets compared to the annual and forecasted budget for the general fund, housing, athletics, parking, and dining. Mr. Smith reported that all budgets are in positive standing.

### Adjourn

With no further business the meeting was adjourned 1:56pm.



*Submitted:*  2/8/23  
Rich Amon Date  
Vice Chancellor for Business Affairs

*Approved:*  \_\_\_\_\_  
Fred Klein Date  
Chair, Finance and Physical Properties Committee





UNIVERSITY OF NORTH CAROLINA  
**CHARLOTTE**

**The University of North Carolina at Charlotte  
Board of Trustees**

Tuesday, November 29, 2022  
*Popp Martin Student Union, Room 340 ABDE*

**Open Session Minutes**

Present

Susan DeVore  
John Bailey  
Dennis Bunker III  
Sharon Decker  
Wendy Grubbs  
Christine Katziff  
J. Brett Keeter  
Fred Klein Jr.  
Tatiana Larson  
David Mildenberg  
Sasha Weintraub  
Teross Young Jr.

Absent

Dontá Wilson

Staff/Guests in Attendance

Sharon Gaber, Chancellor  
Rich Amon, Vice Chancellor for Business Affairs  
Kevin Bailey, Vice Chancellor for Student Affairs  
Elizabeth Bailey, Student-Athlete, Women's Track and Field  
Jeffrey Baker, Chief, UNC Charlotte Police  
Brad Bowen, Digital Media Communications – Video Support  
Kim Bradley, Chief of Staff and Assistant Secretary to the Board  
Ryan Cabbage, Head Coach, Men's Golf  
Anna Clark, Executive Assistant to the Chief of Staff  
Beth Crigler, Interim Vice Chancellor for University Advancement  
John Daniels, Interim Vice Chancellor for Research  
Betty Doster, Special Assistant to the Chancellor for External Relations & Partnerships  
Shari Dunn, Senior Executive Assistant to the Chancellor  
Sarah Edwards, Senior Associate General Counsel  
Susan Harden, Faculty Council President  
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer  
Mike Hill, Director of Athletics  
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel  
Melva Jenkins, Administrative Liaison for University Governance

Justin Leaston, Student-Athlete, Men's Track and Field  
Joan Lorden, Provost and Vice Chancellor for Academic Affairs  
Brian Mosley, OneIT, Technology Analyst  
Bob Olesen, Director, Men's and Women's Track and Field and Cross Country  
Carson Ownbey, Student-Athlete, Men's Golf  
Marcus Pena, Emerging Media Communications, Remote Technician  
Mark Price, OneIT, Desktop Support, Manager  
Nick Scudder, Student-Athlete, Men's Track and Field  
Maya Singletary, Student-Athlete, Women's Track and Field  
Ken Smith, Chief Budget Officer  
Stephen Snipes, Assistant Director of Technical Services, Student Union and Cone Center  
Sean Stallings, Emerging Media Communications, ITV Classroom Engineer/Content Producer  
Natasha Stracener, Emerging Media Communications, EMC Manager, In-person Technician  
Jen Ames Stuart, Associate Vice Chancellor for University Communications  
Leslie Zenk, Assistant Provost

Call to Order. Ms. DeVore called the meeting to order and reminded members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Board Chair's Remarks. Ms. DeVore welcomed Trustees and guests, and then shared several announcements and upcoming events.

Approval of Previous Meeting Minutes. Ms. DeVore requested action on the minutes of the September 15, 2022, meeting as distributed.

Action. On a motion by Mr. Bunker, seconded by Mr. Young, the Board unanimously approved the minutes of the September 22, 2022, meeting as distributed.

Remarks by the Board of Governors Liaison. Ms. DeVore welcomed Governor Kellie Hunt Blue to her first UNC Charlotte Board of Trustees meeting and invited her to share remarks. Governor Blue discussed the collaborative work that the Board of governors is doing

Farewell to Provost Lorden. Ms. DeVore recognized Provost Lorden for her tireless dedication and years of service to the University, sharing some of the significant accomplishments that mark her legacy and will benefit generations of future Niners.

Chancellor's Report. Chancellor Gaber recognized the following coaches and team representatives for the Men's and Women's Track and Field and Men's Golf teams for winning their conference championships:

Bob Olesen, Director of Men's and Women's Track and Field and Cross Country  
Elizabeth Bailey, Women's Track and Field  
Maya Singletary, Women's Track and Field  
Justin Leaston, Men's Track and Field  
Nick Scudder, Men's Track and Field, Men's Cross Country  
Ryan Cabbage, Head Coach, Men's Golf



Carson Ownbey, Men's Golf

The Men's Golf team won the Conference USA championship, as well as six all-conference awards. They also advanced to the NCAA Championships. Coach Cabbage was named the Philip Hatchett Coach of the Year.

The Men's and Women's Track and Field teams also won the Conference USA championship and Cross-Country Head Coach Joseph Lynn was named Men's and Women's Coach of the Year.

Coaches Cabbage and Olesen shared remarks about the respective.

Chancellor Gaber then resumed her report with an update on the facility master plan, thanking Trustees Klein and Bunker for their participation in the process. Next, she shared recent rankings that the University has received, including the ranking of 18<sup>th</sup> in the nation as one of America's Top Online Colleges 2023, rising 25 spots to place 3<sup>rd</sup> among UNC System institutions in the 2022-23 USNWR Best Global Universities Ranking; the ranking of 114 among US universities and 3<sup>rd</sup> among North Carolina public universities by The Times Higher Education World University; ranking as a top university in granting degrees to minorities with Diverse: Issues in Higher Education; and being named on Forbes' America's Best Employers by State" list, ranking 44 out of the top 100 employers in North Carolina.

Chancellor Gaber then discussed the resounding success of the second annual Niner Nation Week. Lastly, she introduced John Daniels, as interim Vice Chancellor for Research, inviting John to make a few introductory comments.

Clery Act Requirements and Campus Safety (Education) and Clery Report. Ms. Edwards reviewed the background, context, requirements, and procedures of the Clery Act. She identified the four areas covered under the Clery Act: annual disclosure, ongoing disclosure, emergency notifications, and education programs. Ms. Edwards reported that Police and Public Safety compiles the Annual Security Report (ASR) each year with input from Legal Affairs, Dean of Students Office, Title IX Office, CAPS, and numerous others on campus. She added that the federal government rescinded the Clery handbook in October 2020, but the current administration plans to reinstate it with some tweaks, but the timeline is unknown.

Next, Chief Baker reviewed statistics from the 2021 Annual Security Report.

Discussion ensued and Chief Baker responded to questions about the data.

Report of the Student Government Association. Ms. Larson provided the Student Government update highlighting the UNC System's Financial Literacy Symposium, an Airport Shuttle Program for students being piloted over Thanksgiving break, and the first annual Light Up the Lake event for students to celebrate the end of the semester and holiday festivities. Lastly, Ms. Larson reported on the planned SGA reorganization intended to streamline and eliminate duplicate positions.

Report of the University Faculty Council. Dr. Harden stated that her presentation was a follow up from the Board of Trustees retreat agenda item regarding freedom of speech. She reported that the Board had emphasized the value and importance of freedom of speech on campus and charged her to develop a plan to support and advance free expression and constructive dialogue. She identified two goals of the newly assembled Free Expression and Constructive Dialogue Task Force charged to submit a proposal for



programming beginning in 2023 that will engage faculty and students. The first goal is to build a group of faculty and students who can facilitate conversations across campus and the second is to draft a resolution to be brought forward to the Faculty Council in Spring 2023.

Dr. Harden then stated the faculty are looking forward to welcoming the new provost. She next shared concerns about the change in the funding formula which may bring funding cuts and enrollment decline.

Report of the University Staff Council. Ms. Newbill reported on the Staff Council's recent work and provided updates about the executive board elections, fall festival contest winners, homecoming office decorating contest winners, and topics discussed at the UNC Staff Assembly Meeting. She also provided an update on the recipients of various awards and scholarships presented by the Staff Council.

Report of the Executive Committee. Ms. DeVore reported that the Committee approved the appointment of Bojan Cukic as Dean of the College of Computing and Informatics, as well as faculty tenure recommendations.

Report of the Audit, Compliance, and Enterprise Risk Management Committee. Ms. Katziff reported that Mr. Dunham provided a brief ERM update, including a revised risk dashboard based on the feedback from the Committee. She next reported that Ms. Walker shared follow-up information regarding the Athletic Department Administrative Review, an update on the FY2023 Internal Audit Plan, and the summary of internal audit reports issued this period. She reported that Ms. Walker also shared the results of the FY 2022 Internal Audit Self-Assessment Maturity Model review required annually of all state agencies and noted that our Internal Audit department achieved the highest score in the UNC System.

Report of the Advancement and Public Relations Committee. Mr. Young reported that Ms. Crigler provided a fundraising update, noting that as of October 31, the University has raised almost 9% more than last year for the same time period, and that today is Giving Tuesday with a goal of raising \$100,000 for Jamil Pantry. Mr. Young next reported that Ms. Doster provided a legislative update, including the results of the recent election, an overview of the legislative timeline for the next few months, and the process for submitting campus priorities to the system for consideration by the BOG and legislature. Mr. Young next reported that Ms. Matz gave an update on Niner Nation Week during which the University hosted 40 events with 8,000 attendees, excluding the Homecoming football game. Lastly, he shared that Dr. Ames Stuart provided an in-depth analysis of University Communications for the 2021-22 academic year, highlighting the increased average engagement per social media post on the University's main accounts compared to the previous year and the high percentage of positive media coverage.

Report of the Academic and Student Life Committee. Mr. Keeter reported that the Committee received an overview of the honors college, which plays a strategic role at Charlotte, affording students the opportunity to enroll in one of the three major 4-year honors programs. He next reported that the Committee also received a research overview of the work done in the NSF Engineering Research Center (ERC) for Precision Microbiome Engineering (PreMiEr), one of only four newly-funded NSF ERCs in the country. He stated that UNC Charlotte holds the leadership responsibility for the data analysis core of PreMiEr's visionary project that will integrate pipelines and analyses across the member campuses.

Report of the Finance and Physical Properties Committee. Mr. Klein reported that the Committee approved and ratified several recommendations, including several that need full board approval.



**Tuition and Fees Recommendations.** Mr. Klein asked Dr. Amon to give a summary of the Committee's tuition and fees recommendation.

Ms. DeVore followed with a call for action on the Committee's recommendation of tuition and fees for the 2023-24 academic year.

Action. The Board approved the recommended tuition and fees for the 2023-24 academic year on a 12:1:0 vote.

**Housing Rates Increase for FY24.** Mr. Klein asked Dr. Amon to provide a summary of the Committee's housing rates recommendation for FY24.

Ms. DeVore requested action on the Committee's recommendation of a 2% rate increase for housing rates for FY24.

Action. The Board unanimously approved the recommended 2% rate increase for housing rates for FY24.

**Dining Rate Increase for FY24.** Mr. Klein asked Dr. Amon to provide a summary of the Committee's meal plan rate recommendation for FY24. Discussion ensued regarding the rate.

Ms. DeVore requested action on the Committee's recommendation of an 8.4% meal plan rate increase for FY24.

Action. The Board approved the recommended 8.4% meal plan rate increase for FY24 on a 12:1:0 vote.

**Parking Rates Recommendations.** Mr. Klein asked Dr. Amon to give a summary of the Committee's parking rates recommendation for the academic year 2023-24. Dr. Amon stated that the parking rate will be the same for the 4<sup>th</sup> consecutive year with no increase.

Ms. DeVore requested action on the Committee's recommendation of parking rates for the 2023-24 academic year.

Action. The Board unanimously approved the recommended parking rates for the 2023-24 academic year.

**Request to Modify Real Property Designated as Millennial Campus.** Mr. Klein asked Dr. Amon to give a summary of the Committee's recommendation regarding the millennial campus property.

Ms. DeVore requested action on the Committee's recommendation for the Board to approve the Resolution authorizing the University to modify Millennial-designated areas of campus. Discussion ensued prompting clarification that the resolution allows the campus to designate area for millennial campus with Board approval, which will then be taken to the Board of Governors for approval.

Action. The Board unanimously approved the Resolution authorizing the University to modify Millennial-designated areas of campus.

**Request for Authorization – Atkins Library Air Handler Unit (AHU) 3 Repair.** Mr. Klein reported that the Committee requests full board approval to undertake a capital improvement project – Atkins Library Air Handler Unit 3 Repair with a budget of \$1,000,000.

Ms. DeVore requested action on the Committee’s recommendation for the Board to approve authorization to undertake a capital improvement project – Atkins Library Air Handler Unit 3 Repair with a budget of \$1,000,000.

Action. The Board unanimously approved authorization to undertake a capital improvement project – Atkins Library Air Handler Unit 3 Repair with a budget of \$1,000,000.

Motion to Convene in Closed Session. Ms. DeVore called for a motion to convene in closed session, welcoming Cabinet members to stay.

Action. On a motion by Dr. Weintraub, seconded by Mr. Keeter, the Board convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. *Pursuant to N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7;*
- b. *to prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award pursuant to N.C.G.S §143-318.11 (a)(2);*
- c. *Pursuant to N.C.G.S. § 132-6(d), to prevent the premature disclosure of records relating to the proposed expansion or location of specific business or industrial projects.*

### **Closed Session**

*Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.*

### **Open Session**

Action on Honorary Degree Nomination. Ms. DeVore called for a motion to approve the Executive Committee’s recommended recipient for an honorary degree, as discussed in closed session.

Action. On a motion by Mr. Young, seconded by Ms. Grubbs, the Board unanimously approved the recommended recipient for an honorary degree.

Action on Distinguished Service Award Nomination. Ms. DeVore called for a motion to approve the Executive Committee’s recommended recipient for a distinguished service award, as discussed in closed session.

Action. On a motion by Mr. Young, seconded by Mr. Bunker, the Board unanimously approved the recommended recipient for a distinguished service award.

Adjourn. There being no further business to come before the Board, the meeting was adjourned.



Submitted:

Kim S. Bradley 2/8/23  
Date  
Kim S. Bradley  
Assistant Secretary to the Board  
UNC Charlotte Board of Trustees

Approved:

Susan D. DeVore 2-8-23  
Date  
Susan D. DeVore  
Chair  
UNC Charlotte Board of Trustees