



**The University of North Carolina at Charlotte
Board of Trustees**

Academic and Student Affairs Committee

Special Meeting
Via Conference Call
Monday, December 14, 2015
Cato Hall, Room 324

Open and Closed Session Minutes

Present

Laura A. Schulte, Chair
Susan D. DeVore
Karen A. Popp
Mary Ann Rouse
Michael L. Wilson

Staff/Guests in Attendance

Dave Broome, Vice Chair and General Counsel
Amy Kelso, Senior Associate General Counsel
Joseph Ledford, Attorney for the Appellant
Krista Newkirk, Chief of Staff and Assistant Secretary to the Board
Jennifer Ward, Liaison to the Board of Trustees and the Chancellor's Cabinet

Open Session

Call to Order. Ms. Schulte called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting.

Mr. Wilson stated that he is acquainted with Mr. Ledford and that he and Mr. Ledford served as opposing attorneys on a case in the past. Mr. Ledford stated that he does not believe his professional relationship with Mr. Wilson causes a conflict of interest.

Motion to Convene in Closed Session. Ms. Schulte called for a motion to convene in closed session.

Action. On a motion by Mr. Wilson, seconded by Ms. Rouse, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. *Pursuant to N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7; and*
- b. *to consult with and receive advice from counsel pursuant to N.C.G.S. §143-318.11(a)(3).*

Closed Session

Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.

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Motion to Resume in Open Session. Ms. Schulte called for a motion for the Committee to resume in open session.

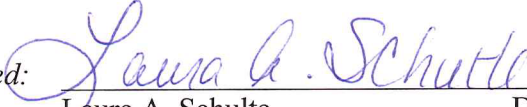
Action. On a motion by Ms. Rouse, seconded by Ms. DeVore, the Committee resumed in open session.

Open Session

Adjournment. The Committee asked Mr. Broome to produce a draft decision letter in line with the Committee's determinations for their review and approval.

There being no additional items, Ms. Schulte adjourned the meeting.

Submitted:  2/19/2014
Krista L. Newkirk Date
Assistant Secretary
UNC Charlotte Board of Trustees

Approved:  2/19/16
Laura A. Schulte Date
Chair
Academic and Student Affairs Committee