UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

The University of North Carolina at Charlotte
Board of Trustees

Audit, Compliance, and Enterprise Risk Management Committee Meeting
Wednesday, December 4, 2024, 1:00 – 1:45 p.m.
Popp Martin Student Union, Room 340 ABDE

Minutes

Committee Members in Attendance
Larry Shaheen Jr., Vice Chair
Sasha Weintraub
Dontá Wilson
Dennis Bunker, III, *ex officio*

Committee Members Not in Attendance
Teross Young Jr., Chair

Staff and Faculty in Attendance *(including via Zoom)*
Sharon Gaber, Chancellor
Richard Amon, Vice Chancellor for Business Affairs
Kim Bradley, Chief of Staff and Assistant Secretary to the Board of Trustees
Jesse Beauman, Assistant Vice Chancellor and Deputy Chief Information Officer
Michael Carlin, Vice Chancellor for Information Technology and Chief Information Officer
Tina Dadio, University Public Records Officer/Legal Specialist
Steven Dunham, Chief Risk Officer
Chris Gonyar, Interim Associate Vice Chancellor for Safety & Security
Maya Hood, Paralegal
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Michelle Reinken, Assistant Vice Chancellor for Civil Rights and Title IX/Title IX Coordinator
Erica Solosky, Associate General Counsel and Director of Ethics, Policy, and Compliance
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Kevin Vehar, Internal Audit Manager
Greg Verret, Associate Vice Chancellor for Finance & Director of Treasury Services
Jennifer Walker, Chief Audit Officer

Guests
Debbie Thorne, American Council on Education (ACE) Fellow

Technical Support Staff
Alex Frizzell, EMC, Technical and Production Manager
Sean Stallings, EMC, Media Production Specialist, In-person Technician

Call to Order. Mr. Shaheen called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and advised Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts were reported.

Approval of Minutes. Mr. Shaheen requested action on the September 26, 2024, Audit, Compliance, and Enterprise Risk Management Committee meeting minutes.

> Action. On a motion by Dr. Weintraub, seconded by Mr. Wilson, the Committee approved the September 26, 2024, Audit, Compliance, and Enterprise Risk Management Committee minutes.

Internal Audit Update. Ms. Walker provided an update on the FY25 Audit Plan and a summary of the internal audit reports issued this period, with no high-risk findings reported. Ms. Walker reviewed the internal audit open findings report, indicating that the one finding is expected to be completed by the end of the year. Ms. Walker also presented revisions to the Internal Audit Department Charter to address changes in the Institute of Internal Auditors' (IIA) Global Standards.

Gramm-Leach Bliley Act (GLBA) Annual Report Update. Mr. Verret and Ms. Solosky presented the University's Gramm-Leach Bliley Act Annual Report. Mr. Verret indicated that the GLBA Committee identified Niner Central and the Office of Financial Aid as the primary focus areas for this year's risk assessment. Ms. Solosky reported that both are operating effectively and complying with their prescribed policies and procedures, with no risks or vulnerabilities. Ms. Solosky noted that the GLBA Committee will reconvene in January 2025 to identify areas and units for next year's risk assessment.

Information Security Update. Dr. Carlin and Mr. Beauman presented the annual information security update to the Committee. They reported that the University faces hundreds of millions of external cyberattacks daily but maintains strong defenses. It was also reported that 85% of employees have completed the mandatory IT security training, which now includes a module on AI Privacy and Security. Dr. Carlin also provided a Cisco ISE update and the new Google Security Operations Security Information & Event Management system. He reported that their next steps include refining existing security tools, leveraging AI to enhance current resources, and adopting new technologies to improve campus safety without causing major disruptions while personalizing security measures based on individual behavior.

Motion to Adjourn. Mr. Shaheen requested a motion to adjourn.

> Action. On a motion by Mr. Wilson, seconded by Dr. Weintraub, the meeting was adjourned.

Submitted:

Jesh Humphrey
Vice Chancellor for Institutional Integrity and General Counsel

Date

Approved: 2/13/25

Teross Young., Chair
Audit, Compliance, and Enterprise Risk Management Committee

Date

The University of North Carolina at Charlotte
Board of Trustees

Executive Committee Meeting
Wednesday, December 4, 2024, 9:10–9:40 a.m.
Popp Martin Student Union, room 340 ABDE

Open Session Minutes

Committee Members in Attendance
Dennis Bunker III, Chair
Dontá Wilson, Vice Chair
John Bailey
Isaiah Grayson
Brett Keeter

Committee Members Not in Attendance
Wendy Grubbs
Sasha Weintraub
Teross Young Jr.

Staff/Faculty in Attendance
Sharon Gaber, Chancellor
Rich Amon, Vice Chancellor for Business Affairs
Kim Bradley, Chief of Staff and Assistant Secretary to the Board
Beth Crigler, Vice Chancellor for University Advancement
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships
Joshua Huffman, Deputy Chief, UNC Charlotte Police and Public Safety
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Melva Jenkins, Administrative Liaison for University Governance
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs

Technical Support Staff
Brian Black, Digital Media Communications – Videographer/Editor
Brad Bowen, Manager, Digital Media Communications – Video Support
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Adrian Jelley, OneIT, Technology Analyst
Casey Leblanc, OneIT, Technology Support Analyst
Stephen Snipes, Student Union and Cone Center, Assistant Director, Technical Services
Sean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician

Guests
Debbie Thorne, American Council on Education (ACE) Fellow

Call to Order. Mr. Bunker called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Previous Meeting Minutes. Mr. Bunker requested action on the minutes from the September 26, 2024, Executive Committee meeting, as distributed.

> Action. On a motion by Mr. Wilson, seconded by Mr. Keeter, the Committee unanimously approved the September 26, 2024, meeting minutes.

Leadership Search Update. Provost Troyer updated the Committee on the ongoing leadership searches for the Dean of the Graduate School, the Dean of the Library, and the Associate Provost for Academic Space and Programs.

Motion to Convene in Closed Session. Mr. Bunker requested a motion to convene in closed session pursuant to the following General Statutes of the State of North Carolina:

> *a. Pursuant to N.C.G.S. §143-318.11(a)(2), to prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award; and*
> *b. To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to N.C.G.S. §143-318.11 (a)(1).*

> Action. On a motion by Mr. Grayson, seconded by Mr. Bailey, the Committee convened in closed session.

Mr. Bunker excused all attendees except trustees, Chancellor Gaber, Ms. Bradley, Ms. Jenkins, and Cabinet members.

Closed Session

Closed session minutes are filed in the office of the assistant secretary to the Board of Trustees.

Open Session

Action on Distinguished Service Award Nomination. Mr. Bunker requested a motion to approve the Distinguished Service Award nomination, as presented in closed session.

> Action. On a motion by Mr. Grayson, seconded by Mr. Keeter, the Committee unanimously approved the nomination for the Distinguished Service Award.

Adjourn. There being no further business to come before the Committee, Mr. Bunker adjourned the meeting at 9:30 am.

Submitted: K S Bradley 2/13/25
Kim S. Bradley Date
Assistant Secretary to the Board
UNC Charlotte Board of Trustees

Approved: Dennis N Bunker III 2/13/25
Dennis N. Bunker III Date
Chair
UNC Charlotte Board of Trustees

The University of North Carolina at Charlotte
Board of Trustees

Academic and Student Life Committee Meeting
Wednesday, December 4, 2024, 9:50 - 10:50 am
Popp Martin Student Union, Room 340 ABDE

Minutes

Committee Members in Attendance
Brett Keeter, Chair
Michael Smith, Vice Chair
John Bailey
Isaiah Grayson
Dennis Bunker III, ex officio

Other Trustees in Attendance
Dontá Wilson

Staff and Faculty in Attendance
Jennifer Ames Stuart, Associate Vice Chancellor, University Communications
Rich Amon, Vice Chancellor for Business Affairs
Kevin Bailey, Vice Chancellor for Student Affairs
George Banks, Chair, Department of Management
Beth Crigler, Vice Chancellor for Advancement
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships
Shari Dunn, Senior Executive Assistant to the Chancellor
Kim Bradley, Chief of Staff
Sharon Gaber, Chancellor
Melva Jenkins, Administrative Liaison for University Governance
Deb Thomas, Associate Vice Chancellor for Research
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships
Sharon Gaber, Chancellor
Mike Hill, Director of Athletics
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Patrick Madsen, Associate Dean for Advising & Experiential Learning
Anna Parks, Executive Assistant to the Chief of Staff
Jen Ames Stuart, Associate Vice Chancellor for University Communications
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Leslie Zenk, Associate Provost and Chief of Staff

Guests
Debbie Thorne, American Council on Education (ACE) Fellow

Technical Support Staff
Brian Black, Digital Media Communications – Videographer/Editor
Brad Bowen, Manager, Digital Media Communications – Video Support
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Adrian Jelley, OneIT, Technology Analyst, OneIT
Casey LeBlanc, OneIT, Technology Analyst
Stephen Snipes, Student Union and Cone Center, Assistant Director, Technical ServicesSean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician

Call to Order. Mr. Keeter called the meeting to order and reminded members of the Committee of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act in accordance with Chapter 138A of the North Carolina General Statutes and advised the Trustees to make him aware of any conflict of interest or any appearance of a conflict of interest with respect to any matters coming before the Committee at any time during the meeting. No conflicts of interest were reported.

Approval of Previous Meeting Minutes. Mr. Keeter requested action on the minutes of the September 26, 2024, Academic and Student Life Committee meeting.

> Action. On a motion by Mr. Bailey, seconded by Mr. Grayson, the Committee unanimously approved the September 26, 2024, meeting minutes.

Academic Program Review Policy. Provost Troyer brought forth the new policy on Academic Program Review to align with recent changes made by the Board of Governors to the UNC Policy Manual. The policy, approved by the Faculty Council: provides an explicit articulation of existing campus processes regarding academic program review; identifies additional evaluation criteria required for all academic program reviews; and requires that UNC Charlotte compile a summary to be presented annually to the Board of Trustees and submitted to the UNC President.

> Action. On a motion by Mr. Bailey, seconded by Mr. Grayson, the Committee unanimously approved the Academic Program Review Policy, as presented.

Research Spotlight: AI in Action: Breakthroughs in Use-Inspired Research. Dr. Banks presented emerging research on how artificial intelligence can change the way in which we train our students, as well as those in our community, to be effective leaders.

Professional Advising. Dr. Madsen outlined the university's recent efforts to expand advising capacity, covering the evolution from traditional advising approaches to a more professionalized, student-centered model. Key developments include a shift from faculty advisors to faculty mentors, improved communication strategies, the launch of a unified Advising Curriculum, and new resources that streamline and enhance the advising experience.

Housing and Residential Life Update. Dr. Bailey provided information about an off-campus apartment complex, The Edge, that the UNC Charlotte Foundation is in the process of purchasing. Located near Greek Village and across from the North Rec Fields Complex, the complex has 720 beds in a 4 bedroom, 4-bathroom configuration. He stated that the sale is expected to close by the end of the calendar year.

Athletics Update. Mr. Hill updated the committee on the fall season, football, and the House vs. NCAA settlement.

Adjourn. There being no further business before the Committee, Mr. Keeter adjourned the meeting.

Submitted: ____________________ 2/13/2025
Jennifer Troyer Date
Provost and Vice Chancellor for Academic Affairs

Approved: ____________________ 2/13/2025
J. Brett Keeter Date
Chair
Academic and Student Life Committee

UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

The University of North Carolina at Charlotte
Board of Trustees

Advancement and Public Relations Committee Meeting
Thursday, December 4, 2024, 10:25 - 11:25 a.m.
Popp Martin Student Union, Room 340 I

Minutes

Committee Members in Attendance
Wendy Grubbs, Chair
Geoff Gray, Vice Chair
Larry Shaheen Jr.
Dennis Bunker III, Ex-Officio

Committee Members Not in Attendance
Sasha Weintraub

Staff and Faculty in Attendance
Sharon Gaber, Chancellor
Beth Crigler, Vice Chancellor for University Advancement
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships
Jenny Matz, Executive Director of Strategic Marketing and Digital Engagement
Penny Hawkins, Associate Vice Chancellor of University Development
Laura Sharpe, Executive Director of University Engagement and Events
Jen Ames Stuart, Associate Vice Chancellor of University Communications

Technical Support Staff
Alex Frizzell, EMC, Instructional Media Production Manager, In-person Technician

Call to Order. Ms. Grubbs reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest in accordance with the State Government Ethics Act, Chapter 138A of the North Carolina General Statutes. She advised committee members to notify her immediately if anyone should become aware of a conflict of interest or any items that may create the appearance of a conflict of interest during the meeting. No conflicts of interest were reported. Ms. Grubbs called the meeting to order.

Approval of Minutes. Ms. Grubbs requested action on the September 26, 2024, Advancement and Public Relations Committee meeting minutes as distributed.

> Action. On a motion by Mr. Shaheen, seconded by Mr. Gray, the Committee unanimously approved the September 26, 2024, meeting minutes.

Development Update. Ms. Hawkins shared the fundraising update, emphasizing how the campaign will support key strategic objectives, including realizing the University's 10-year strategic plan, expanding the development pipeline, fostering transformational giving, strengthening alumni engagement, and elevating the University's brand. Ms. Hawkins also reported that the number of $1 million gifts has tripled over the past five years.

Niner Nation Week: Homecoming 2024. Ms. Matz highlighted the successes of *Niner Nation Week: Homecoming 2024.* She reiterated the initiative's goals to leverage engagement to drive support, enhance brand awareness, and elevate the University's profile. She reported that the 40 events had more than 20,000 attendees and 2.6 million digital impressions. Lastly, Ms. Matz reported that the weeklong initiative concluded with the public launch of the $500 million *For the Love of Charlotte* campaign at the November 16 football game. Each campaign pillar was introduced through videos aired during the first and second quarters of the game, culminating with the launch video accompanied by a fireworks display at halftime.

Campaign Update. Ms. Crigler outlined campaign progress, including updates on the campaign cabinet and the financial goals of each pillar. She also introduced a new scholarship challenge aimed at creating 50 new endowed scholarships expected to generate $240,000 annually in perpetuity. Additionally, she detailed ways for trustees to contribute to the campaign's success by making impactful gifts, participating in events, identifying prospects, and acting as ambassadors to spread awareness. She ended by sharing the following campaign launch video that was shown during halftime.

Adjourn. There being no other business, Ms. Grubbs adjourned the meeting.

Submitted: Beth Crigler 2/13/2025
Beth Crigler Date
Vice Chancellor for University Advancement

Approved: Signed by: W G Grubbs 02/15/2025 | 8:58 AM EST
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Wendy Grubbs Date
Chair
Advancement and Public Relations Committee

UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

The University of North Carolina at Charlotte
Board of Trustees

Finance and Physical Properties Committee Meeting
December 4, 2024, 11:00 a.m. - 12:00 p.m.
Popp Martin Student Union, Room 340 ABDE

Minutes

Committee Members in Attendance
John Bailey, Chair
Michael Smith, Vice Chair
Thomas Scrivener
Dontá Wilson
Dennis Bunker, ex officio

Other Trustees in Attendance:
Wendy Grubbs
Larry Shaheen Jr.

Staff/Faculty in Attendance
Rich Amon, Vice Chancellor Business Affairs
Kim Bradley, Chief of Staff
Owen Cooks, Associate Vice Chancellor for Facilities Management
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships
Shari Dunn, Senior Executive Assistant to the Chancellor
Katharina Findlater, Business Affairs Operation Manager
Sharon Gaber, Chancellor
Kathryn Horne, Director of Planning, Design and Construction
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Melva Jenkins, Administrative Liaison for University Governance
Doug Lape, Associate Vice Chancellor for Business Services
Elizabeth Moll, Senior Budget Analyst for Non-General Fund
Anna Parks, Executive Assistant to the Chief of Staff
Carrie Smith, Deputy Chief Budget Director
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Casey Tullos, Associate Vice Chancellor for Housing & Residence Life
Greg Verret, Associate Vice Chancellor for Finance

Guests
Debbie Thorne, American Council on Education (ACE) Fellow

Technical/Support Staff
Brad Bowen, Digital Media Communications, Manager, Video Support
Adrian Jelly, OneIT, Technology Analyst
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Casey Leblanc, OneIT, Technology Support Analyst
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician

Call to Order. Mr. Bailey called the meeting to order and reminded committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interests were reported.

Approval of the Minutes. Mr. Bailey requested approval of the September 26, 2024, minutes of the Finance and Physical Properties Committee (FPPC).

> Action: On a motion by Mr. Smith, seconded by Mr. Wilson, the Committee unanimously approved the minutes for the September 26, 2024, meeting.

2025-26 Tuition and Fee Recommendations. Dr. Amon presented the process for adjusting tuition and fees for the 2025-26 academic year and presented a recommendation for a 5% increase in tuition for undergraduate nonresident, graduate resident, and graduate nonresident students. He advised that there is no proposed increase in undergraduate resident tuition and that the recommendations conform to UNC System Office guidelines.

> Action: On a motion by Mr. Wilson, seconded by Mr. Smith, the Committee unanimously voted to recommend the Board approve a 5% increase in tuition for undergraduate nonresident, graduate resident, and graduate nonresident students for the 2025-26 academic year.

School Based Tuition Adjustments – Dr. Amon presented the recommendation for a tuition adjustment for two graduate programs: $180 increase for the Master of Education and Graduate Certificate in Learning, Design, and Technology in the College of Education and an $1,800 increase for the Master of Science in Athletic Training in the College of Health and Human Services for the 2025-26 academic year.

> Action: On a motion by Mr. Smith, seconded by Mr. Wilson, the Committee unanimously voted to recommend the Board approve School Based Tuition Adjustments, as presented.

Mandatory Fees Recommendation – Dr. Amon presented a recommendation for an increase of $20 to the Health Services Fee, $18 to the Cone Center Operations, $30 to the Student Union Operations, and $10 to the Student Activity Fee Commission, which will be a total increase to the Mandatory Fees of $78 for the 2025-26 academic year.

Action: On a motion by Mr. Wilson, seconded by Mr. Smith, the Committee unanimously voted to recommend the Board approve a total increase of the Mandatory Fees by $78 for the 2025-26 academic year, as presented.

Orientation Fees Recommendation – Dr. Amon presented a recommendation for an increase to the Orientation Fee of $55 and a new Enrollment Deposit of $100 for the 2025-26 academic year.

Action: On a motion by Mr. Smith, seconded by Mr. Wilson, the Committee unanimously voted to recommend the Board approve an increase to the Orientation Fee of $55 and a new Enrollment Deposit of $100 for the 2025-26 academic year.

2025-26 Housing Rate Recommendation. Dr. Bailey presented a recommendation to the Committee to increase housing rates by 4% for the 2025-26 academic year. He reported that Housing and Residence Life (HRL) has experienced inflationary increases to supplies, services, utilities, and personnel adjustments.

Action: On a motion by Mr. Smith, seconded by Mr. Wilson, the Committee unanimously voted to recommend the Board approve the 4% housing rate increase for the 2025-26 academic year.

2025-26 Dining Rate Recommendation. Dr. Amon presented a recommendation for no increase to the dining plan rates for the 2025-26 academic year.

Action: On a motion by Mr. Wilson, seconded by Mr. Smith, the Committee unanimously voted to recommend the Board approve no increase in dining meal plans for the 2025-26 academic year.

2025-26 Parking Rates Recommendation. Dr. Amon presented a recommendation for no increase to the Parking Rates and Transportation Fee for the 2025-26 academic year.

Action: On a motion by Mr. Wilson, seconded by Mr. Smith, the Committee unanimously voted to recommend the Board approve no increase in the Parking Rates and Transportation Fee for the 2025-26 academic year.

Establishment of Special Purpose Entity. Dr. Amon presented a resolution to approve a Special Purpose Entity as an Associated Entity of the University. Dr. Amon reported on the acquisition of property by the Foundation of the University of North Carolina at Charlotte. A Special Purpose Entity will be established as a subsidiary of the Foundation to hold the property and enter into a relationship with the University as an associated entity.

Action: On a motion by Mr. Smith, seconded by Mr. Wilson, the Committee unanimously voted to recommend the Board approve the resolution to approve a Special Purpose Entity as an Associated Entity of the University as presented.

Capital Action Items

Requests for Authorization of Capital Project. *Burson Exterior Bridge Repair.* Mr. Cooks presented the request to authorize the Burson Exterior Bridge Repair project, which will replace the pedestrian bridge including the supporting structure.

> Action: On a motion by Mr. Wilson, seconded by Mr. Smith, the Committee voted unanimously to recommend the full Board authorization for the University to undertake the Burson Exterior Bridge Repair project, as presented.

Requests for Authorization of Capital Project. *Electrical Grid Automation Phase.* Mr. Cooks presented the request to authorize the Electrical Grid Automation Phase 1. This project would replace the main campus substation switchgears (SUB-SW-1 and SUB-SW-2) which provide power to 95% of our campus buildings.

> Action: On a motion by Mr. Wilson, seconded by Mr. Michael Smith, the Committee voted unanimously to recommend the full Board authorization for the University to undertake the Electrical Grid Automation Phase 1 project, as presented.

Requests for Authorization of Capital Project. *Fretwell Elevator Upgrades.* Mr. Cooks presented the request to authorize the Fretwell Elevator Upgrades. This project will modernize the elevators to current codes and standards.

> Action: On a motion by Mr. Wilson, seconded by Mr. Smith, the Committee voted unanimously to recommend the full Board authorization for the University to undertake the Fretwell Elevator Upgrades, as presented.

Requests for Authorization of Capital Project. *Cato Roof Repair.* Mr. Cooks presented the request to authorize the Cato Roof Repair project which will replace the roof and flashings and insulation as needed.

> Action: On a motion by Mr. Wilson, seconded by Mr. Smith, the Committee voted unanimously to recommend the full Board authorization for the University to undertake the Cato Roof Repair project, as presented.

Requests for Authorization of Capital Project. *Building Envelope Repairs.* Mr. Cooks presented the request to authorize multiple Building Envelope Repairs. This project will replace caulking at windows and control joints, point-up brick, and seal the masonry on multiple buildings across campus.

> Action: On a motion by Mr. Wilson, seconded by Mr. Smith, the Committee voted unanimously to recommend the full Board authorization for the University to undertake multiple Building Envelope Repairs, as presented.

Requests for Authorization of Capital Project. *Mebane Hall Roof Repairs.* Mr. Cooks presented the request to authorize the Mebane Hall Roof Repairs which will replace damaged roof, flashings, and roof insulation.

> Action: On a motion by Mr. Smith, seconded by Mr. Wilson, the Committee voted unanimously to recommend the full Board authorization for the University to undertake

the Mebane Hall Roof Repairs project, as presented.

Requests for Designer Ratification - Multiple Projects. Mr. Cooks presented two requests for designer ratification:

Smith Comprehensive Renovation-Advance Planning – Selected: Page Southerland Page; 1st Alt: HDR Architecture; 2nd Alt: Perkins & Will

Chiller Condenser Water System Renewal – Selected: McKim & Creed; 1st Alt: Barton Associates; 2nd Alt: WSP

Action: On a motion by Mr. Smith, seconded by Mr. Wilson, the Committee unanimously approved the selected designers and alternates as presented for the Smith Comprehensive Renovation - Advance Planning and the Chiller Condenser Water System Renewal.

Request for Disposals of Real Estate by Ground Lease. Mr. Cooks requested approval of two Disposals of Real Estate by Ground Lease. AT&T requests ground lease to place equipment to support their sublease for an antennae on existing Motorsports (Verizon) Cell Tower and American Tower Corporation requests an extension of the current ground lease for the West Deck cell tower.

Action: On a motion by Mr. Smith, seconded by Mr. Wilson, the Committee unanimously voted to approve the two Disposals of Real Estate by Ground Lease as presented.

Financial Information Items

Financial Report Summary. Mr. Verret provided the Committee with a financial summary for FY24 and discussed highlights of the university's revenues, expenses, and change in net position for the fiscal year ending June 30, 2024.

Budget Update. Dr. Amon provided an update of the university budget as of October 2024, including a comparison of the year-to-date budgets versus the year-to-date actuals for all general funds, housing, athletics, parking, and dining. Mr. Amon reported that all budgets are in positive standing.

Capital Information Items

Capital Improvement Projects Update. Mr. Cooks reported that there is one project in advance planning, 14 in design, 18 in construction. Cameron Second Floor Renovation, the Softball Locker Room and Offices and Duke HVAC Upgrade are in construction. Burson Renovation & Expansion is scheduled for bidding in January. Hawthorn Residence Hall Renovation and Jerry Richardson Stadium Expansion are in design.

Notice of Designer Approval through Delegated Authority. Mr. Cooks reported that 6 projects and 16 selected designers have been approved through delegated authority with project budgets under $750,000.

Adjourn. There being no further business before the Committee, the meeting was adjourned at 11:52 a.m.

Submitted: 2/13/25
Rich Amon Date
Vice Chancellor for Business Affairs

Approved: 2/13/25
John Bailey Date
Chair, Finance and Physical Properties Committee

The University of North Carolina at Charlotte
Board of Trustees

Wednesday, December 4, 2024
Popp Martin Student Union, Room 340 ABDE

Open Session Minutes

Committee Members in Attendance
Dennis Bunker III, Chair
Dontá Wilson, Vice Chair
John Bailey
Geoff Gray
Isaiah Grayson
Wendy Grubbs
Brett Keeter
Hugh McColl Jr.
Thomas Scrivener
Larry Shaheen Jr.
Michael Smith
Sasha Weintraub

Committee Members Not in Attendance
Teross Young Jr.

Staff/Faculty in Attendance
Sharon Gaber, Chancellor
Rich Amon, Vice Chancellor for Business Affairs
Kim Bradley, Chief of Staff and Assistant Secretary to the Board
Jeffrey Baker, Chief, UNC Charlotte Police and Public Safety
Mike Carlin, Vice Chancellor for OneIT and Chief Information Officer
Owen Cooks, Associate Vice Chancellor for Facilities Management
Beth Crigler, Vice Chancellor for University Advancement
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships
Shari Dunn, Senior Executive Assistant to the Chancellor
Lauren Gregg, Senior Director of Executive Engagement
Mike Hill, Director of Athletics
Joshua Huffman, Deputy Chief, UNC Charlotte Police and Public Safety
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Katharina Findlater, Business Affairs Operations Manager
Christy Jackson, Executive Director of Strategic Communications
Melva Jenkins, Administrative Liaison for University Governance
Kevin Langan, Head Coach, Men's Soccer
Elizabeth Moll, Senior Budget Analyst
Xiaoxia Newton, Faculty Council President

Anna Parks, Executive Assistant to the Chief of Staff
Carrie Smith, Deputy Chief Budget Officer
Erica Solosky, Associate General Counsel and Director of Ethics, Policy, and Compliance
Jen Ames Stuart, Associate Vice Chancellor for University Communications
Deb Thomas, Associate Vice Chancellor for Research
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Jessica Waldman, Staff Council Chair
Jennifer Walker, Chief Audit Officer

Technical Support Staff
Brian Black, Digital Media Communications – Videographer/Editor
Brad Bowen, Manager, Digital Media Communications – Video Support
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Adrian Jelley, OneIT, Technology Analyst
Casey Leblanc, OneIT, Technology Support Analyst
Stephen Snipes, Student Union and Cone Center, Assistant Director, Technical Services
Sean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician

Guests
Debbie Thorne, American Council on Education (ACE) Fellow

Call to Order. Mr. Bunker called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Minutes. Mr. Bunker requested action on the minutes from the September 26, 2024, Executive Committee meeting, as distributed.

> Action. On a motion by Mr. Grayson, seconded by Mr. Wilson, the Committee unanimously approved the September 26, 2024, meeting minutes.

Board Chair's Remarks. Mr. Bunker welcomed new trustee Thomas Scrivener who was appointed to fill the vacancy on the Board created by Christine Katziff's resignation. He then congratulated Chancellor Gaber for recently being named one of the best college presidents of the century in a report from the American Enterprise Institute, which ranked more than 400 current and former college and university presidents who served between the 2002 and 2023 academic years and were analyzed based on their contribution to improving access, affordability and student success measures during their tenure. Chancellor Gaber was ranked at an impressive aggregate ranking of 25 for the progress that she achieved during her presidency at the University of Toledo. Mr. Bunker next outlined the strategic actions that trustees have employed to support the University. Lastly, he invited Mr. Hill to introduce Men's Soccer Head Coach Kevin Langan who was invited to attend the Board meeting to congratulate him on the team's back-to-back American Athletic Conference Men's Soccer Championship win.

Chancellor's Report. Chancellor Gaber began her report by thanking Chairman Bunker for his continued support of the University and its strategic priorities, sharing examples of the many strategic actions that he has done to further the strategic priorities. She next congratulated everyone who made Niner Nation Week 2024 successful, and highlighted the public announcement of the University's largest-ever fundraising campaign, *For the Love of Charlotte*.

Chancellor Gaber next discussed how UNC Charlotte assisted our sister institutions in Western North Carolina impacted by Hurricane Helene, as well as highlighted examples of the research that our faculty are doing to better understand the impact of and to help the state prepare for future storms.

Chancellor Gaber then highlighted some recent University research successes, beginning with the innovation rankings from the Association of University Technology Managers (AUTM). She reported that , per FY2023 data, for the 10th consecutive year, UNC Charlotte ranks in the top 10 in the United States for patents produced and startups per dollar of research expenditure; 3rd for startup companies created; 5th for new patents filed; and 11th for new inventions received. She further reported that the AUTM survey also found that over the past decade, UNC Charlotte is filing new patents at the rate of seven times that of peer institutions with under $100K in research expenditures. Next, she reported that the National Science Foundation (NSF) recently released its HERD (Higher Education Research Development) survey statistics for FY 2023, the data from which will be used for the upcoming Carnegie classifications that will be announced in the spring and will determine what universities officially become R1. Chancellor Gaber shared that based on its University-record R&D research expenditures of $92 million for FY23, UNC Charlotte received its highest-ever overall ranking of 180, placing Charlotte as the third largest public research institution in the state. She also reported that UNC Charlotte continues to have success as it competes for regional innovation grants, indicating that the Charlotte-led proposal in the NSF Regional Engines Program has advanced to the next round and is invited to submit a full proposal, which if selected, would receive up to $160 million from the NSF, potentially a huge jumpstart for the emerging North Tryon Tech Hub. Chancellor Gaber also shared that the University received a four-year $4.3 million teacher quality partnership grant from the US Department of Education, for which the Cato College of Education will partner with Union and Gaston County schools to provide professional development and graduate coursework for elementary teachers in high-needs rural schools. Next, Chancellor Gaber shared the progress being made toward the goals of the North Tryon Tech Hub, stating that the CoLab space that opened earlier in the semester is a critical piece to that success.

Chancellor Gaber then reported that the University had launched the inaugural Board of Visitors, with co-chairs Pat Rodgers, Charles Bowman, and alumnus and former Trustee Chair Mike Wilson. She stated the Board is composed of 53 members that include representatives from city and county government, elected officials, business and foundation leaders, and alumni leaders and it will help the University focus on enhancing its community engagement in Charlotte.

Chancellor Gaber next recognized several recent celebratory campus events, including the celebration of 60 years of visual arts of the Department of Art and Art History; the 25th annual Cybersecurity Symposium, one of the largest information security events in the state with a focus on some of the most important topics in cybersecurity; the men's soccer team's back-to-back American Athletic Conference (AAC) championship and automatic bid to the NCAA Soccer Tournament; the men's tennis doubles inaugural AAC championship; and the University's first-ever prime-time ESPN game featuring hosting ESPN SportsCenter on campus.

Then, Chancellor Gaber recognized several individual celebrations of students, faculty, and staff, including track and field alumna Riley Felts for being selected as one of three NCAA Division I Woman of the Year finalists, the first woman from the University to be named a finalist for this award; Michael Rogers for receiving the Governor's Award for Excellence, the highest honor a state employee can receive for service, for his innovative work bringing drones to campus to assist his team's exterior building inspections; and Professor of Piano Dylan Savage for being named the North Carolina Music Teachers Association 2024 Teacher of the Year.

Next, Chancellor Gaber provided an update on the Strategic Plan update process. She reiterated that there has been substantial progress in the first three years of implementation, having met four of the 10-year success metrics, and being on the cusp of R1 classification sooner than was anticipated. Chancellor Gaber advised that she has appointed a working group composed of representatives from academic affairs, research, student affairs, communications, as well as faculty and student leadership to review text to ensure compliance with Board of Governors policy, review the goals, objectives, and action steps, and identify new targets for the four 10-year metrics that have been met and revise other metrics based on implementation to date. She stated that the update will be complete in early spring.

In conclusion, Chancellor Gaber provided an enrollment update, reporting an expected approximate 2.5% increase year-over-year, driven by positive gains for transfer applications and commitments, as well as continuing students. She also reported a slight increase year-over-year for graduate programs, for both new and continuing domestic students, while international enrollment continues to show a decrease due to a number of economic factors and political challenges. Looking ahead to Fall 2025, Chancellor Gaber reported a 15.5% increase of completed applications for first-time in college/freshmen over last year, as well as a positive trend in an increasing number of on-campus visits by prospective students and families. She also indicated positive gains in transfer enrollment, which should only continue to trend upward with nine new North Carolina community college partners for 49erNext in the new year.

Clery Act Requirements and Campus Safety (Education) and Clery Report. Ms. Solosky reviewed the background, context, requirements, and procedures of the federal Clery Act. She discussed four areas covered under the Clery Act: annual disclosure, ongoing disclosure, education programs, and grievance procedures. Ms. Solosky reported that University Police and Public Safety compiles the Annual Security Report (ASR) each year, with input from Legal Affairs, Dean of Students Office, Office of Civil Rights and Title IX, Counseling and Psychological Services (CAPS), and numerous others on campus.

Next, Chief Baker presented a summary of statistics from the Annual Security Report for 2023.

Report of the Finance and Physical Properties Committee. Mr. Bailey reported that the Committee reviewed several financial and capital items, including 11 items that require Board approval. He also reported on the additional items unanimously approved by the Committee, including designer selection ratifications and two requests to dispose of real estate by ground lease. Lastly, Mr. Bailey reported that the Committee also reviewed the University budget, the financial report summary, and heard an update on capital improvement projects, as well as designer approvals through delegated authority.

Mr. Bailey then invited Dr. Amon to present the budget update as an informational item for the Board before presenting the Committee's recommendations requiring Board consideration and action. Dr. Amon also summarized the adjustments for tuition and fees, housing, dining, and parking and transportation fee rates for FY 26.

2025-26 Tuition and Fees Recommendation. Mr. Bailey presented the Committee's recommendation for Board approval of the tuition and fees adjustments, as presented, and as follows:
- 5% increase for undergraduate nonresident, graduate resident, and graduate nonresident tuition
- Student Based Tuition (SBTI) Adjustments:
  - $180 increase for the College of Education's Master of Education and Graduate Certificate in Learning, Design, and Technology)
  - $1,800 increase for the College of Health and Human Services' Master of Science in Athletic Training
- $78 increase for Mandatory Fees, including $20 Health Services; $18 Cone Center; $30 Student Union; and $10 Student Activity Fee Commission
- $55 increase for Orientation Fee
- new $100 Enrollment Deposit

Mr. Bunker requested action on the Finance and Physical Properties Committee's recommendation for Board approval of the tuition and fees adjustments, as presented.

> Action. The Board unanimously approved the recommended tuition and fees adjustments, as presented.

2025-26 Housing Rates Recommendation - Mr. Bailey presented the Committee's recommendation for Board approval of a 4% housing rate increase as presented.

Mr. Bunker requested action on the Finance and Physical Properties Committee's recommendation for Board approval of the housing rate increase, as presented.

> Action. The Board unanimously approved the housing rate increase, as presented.

2025-26 Dining Rates, Parking Rates, and Transportation Fees Recommendation - Mr. Bailey presented the Committee's recommendation for Board approval of no increase to dining rates, parking rates, and transportation fees.

Mr. Bunker requested action on the Finance and Physical Properties Committee's recommendation for Board approval of no increase to dining rates, parking rates, and transportation fees.

> Action. The Board unanimously approved no increase to dining rates, parking rates, and transportation fees.

Creation of a Special Purpose Entity - Dr. Amon provided a summary of a resolution to create a Special Purpose Entity as an Associated Entity of the University for the acquisition of the The Edge Apartment Complex. Mr. Bailey presented the Committee's recommendation for Board approval of the resolution.

Mr. Bunker requested action on the Finance and Physical Properties Committee's recommendation for Board approval of the resolution to create a Special Purpose Entity as an Associated Entity of the University, as presented.

> Action. The Board unanimously approved the resolution to create a Special Purpose Entity as an Associated Entity of the University, as presented.

Capital Project Authorizations - Mr. Bailey presented the Committee's recommendation for Board approval of the following capital project authorizations:

1. Burson Exterior Bridge Replacement for $900,000
2. Electrical Grid Automation Phase 1 for $1,350,000
3. Fretwell Elevator Upgrades for $1,800,000
4. Cato Roof Repair for $525,000
5. Building Envelope Repairs for multiple buildings for $1,000,000
6. Mebane Hall Roof Repairs for $1,500,000

Mr. Bunker requested action on the Finance and Physical Properties Committee's recommendation for Board approval of the capital project authorizations, as presented.

Action. The Board unanimously approved the capital project authorizations, as presented.

Report of the Executive Committee. Mr. Bunker reported that Provost Troyer provided an update on the three leadership searches currently underway, including the Dean of the Graduate School, the Dean of the Library, and the Associate Provost for Academic Space and Programs. He also reported that the Committee voted on the Distinguished Service Award nomination after a closed session briefing.

Report of the Audit, Compliance, and Enterprise Risk Management Committee. Mr. Shaheen reported that the Committee received updates on the FY25 Audit Plan and a summary of the internal audit open findings report, with no high risk findings reported. He also reported that the Committee reviewed necessary revisions to the Internal Audit Department Charter to be compliant with the Institute of Internal Auditors' (IIA) Global Standards, an overview of the University's Gramm-Leach Bliley Act annual report, and the annual information security update.

Report of the Academic and Student Life Committee. Mr. Keeter invited Dr. Troyer to provide a summary of a new policy on Academic Program Review created to align with the recent changes made by the Board of Governors to the UNC Policy Manual. Mr. Keeter then presented the Committee's recommendation for Board approval of the Academic Program Review policy.

Mr. Bunker requested action on the Academic and Student Life Committee's recommendation for Board approval of the new Academic Program Review policy.

Action. The Board unanimously approved the new Academic Program Review policy.

Mr. Keeter then reported that the Committee received a presentation on the emerging research on how artificial intelligence can change the way we train our students to be effective leaders. He reported that the Committee also received a presentation on the university's recent efforts to expand advising capacity, an update on the purchase of The Edge apartment complex, and an Athletics update on the House vs. NCAA settlement.

Report of the Advancement and Public Relations Committee. Ms. Grubbs reported that the Committee received an overview of the success of Niner Nation Week: Homecoming 2024, which concluded with the public launch of the $500 million *For the Love of Charlotte* campaign at the November 16 football game. She reported that the Committee received updates on fundraising and an outline of the campaign progress, including updates on the campaign cabinet and financial goals of each pillar.

Report of the University Faculty Council. Dr. Newton highlighted faculty's research contributions to the community utilizing a Center for Computational Intelligence to Predict Health and Environmental Risks (CIPHER) research example to show what is possible through multi-college collaboration. She also depicted trends in UNC Charlotte student enrollment, trends in faculty composition with regards to tenure vs non-tenure track faculty, and the student to faculty ratio at UNC Charlotte compared to other UNC campuses in recent years, indicating a need for improvement.

Report of the University Staff Council. Ms. Walden provided an update on the Staff Council fall festival which took place on October 15, topics of discussion at the last Staff Assembly meeting, and upcoming events.

Report of the Student Government Association. Mr. Grayson summarized the SGA's accomplishments since the beginning of the academic year, as well as the initiatives that are being worked on and completed.

Motion to Convene in Closed Session. Mr. Bunker called for a motion to convene in closed session, excusing everyone except the trustees, Chancellor Gaber, Ms. Bradley, Ms. Jenkins, and Cabinet members.

> Action. On a motion by Mr. Wilson , seconded by Ms. Grubbs, the meeting convened in closed session pursuant to the following General Statutes of the State of North Carolina:
>
> a. *Pursuant to N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7;*
> b. *to prevent the premature disclosure of an honorary degree, scholarship, prize, or similar award pursuant to N.C.G.S. §143-318.11 (a)(2).*

Closed Session

Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.

Open Session

Action on Distinguished Service Award Nominations. Mr. Bunker requested action on the distinguished service award nomination as presented in closed session.

> Action. On a motion by Dr. Weintraub, seconded by Mr. Keeter, the Committee unanimously approved the employment contract as presented in closed session.

Adjourn. There being no further business, Mr. Bunker adjourned the meeting.

Submitted: K. Bradley 2/13/25
Kim S. Bradley Date
Assistant Secretary to the Board
UNC Charlotte Board of Trustees

Approved: Dennis N. Bunker III 2/13/25
Dennis N. Bunker III Date
Chair
UNC Charlotte Board of Trustees